# WOODLAND STAR CHARTER SCHOOL
# MEETING OF THE CHARTER COUNCIL

May 20, 2026 5:30 pm

Woodland Star Conference Room

11700 Dunbar Rd, Glen Ellen, CA 95476

Woodland Star Charter School welcomes your participation at the School's Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

**PUBLIC COMMENT GUIDELINES:**

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please call Caroline Hopewell, The School's Executive Director, at 707-996-3849 at least three business days before the meeting date.

Agendas and informational packets are available to members of the public. These are also posted online at http://www.woodlandstarschool.org/charter-council-documents.

PUBLIC COMMENT INSTRUCTIONS: The public may comment at board meetings. If you wish to speak, please fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

*If you cannot attend:* Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

***BOARD MEETING CODE OF CONDUCT***

*Maintain open, respectful body language*
*Give your full listening attention*
*Assume the positive intentions of others*
*Express gratitude and appreciation*

Agendas are available to the public at the meetings, or online: http://www.woodlandstarschool.org/charter-council-documents. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance

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11700 Dunbar Rd, Glen Ellen, CA 95476

# AGENDA

**Procedural (5:30 pm)**

A. CALL TO ORDER
Meeting called to order by Board President at: 5:33 pm_____

Verse and Welcome:

***Imbue thyself with the power of imagination.***
***Have courage for the truth.***
***Sharpen thy feeling for responsibility of soul.***

B. ROLL CALL
Present? (Mark Y/N)

___**Y**____ **Hycen Jewett (HJ),** President (Parent Body Elected)

___**Y**____**Sharolyn Townsend (ST),** Vice President (Parent Body Elected)

___**Y**____**Joelynn Lee (JL), Secretary** (Faculty Elected)

___**N**__**Evelyn Godinez (EG)**, Board member (Parent Association Representative)

___**Y**___**Brenna Lyons (BL)**, Board member (Faculty Elected)

___**Y**___**Misael Lopez (ML)**, Board member (Board Appointed)

___**Y**___**Joe Hencmann (JH)**, Board member (Board Appointed)

___**Y**____**Amber Thomas (AT),** Board member (Parent Body Elected)

___**Y**____**Sallie Romer (SR),** Board member (Community at Large / Board Appointed)

C. DESIGNATE A TIMEKEEPER FOR MEETING: Joe Hencmann

**Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: April 2026
2. Regular Meeting Minutes: April 22, 2026
3. Agenda: May 20, 2026

Staff Recommendation: **Approve all consent agenda items**

| | | | |
|---|---|---|---|
| Action: | Move to approve all consent agenda items | Ayes: | 8 |
| Motioned by: | Hycen Jewett | Nays: | 0 |
| Seconded by: | Sharolyn Townsend | Abstain: | 0 |

Notes on vote above:

**Communications (5:35 pm)**

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

**Information Items - Reports and other items scheduled for information & discussion (5:50 pm)**

- **Business/Operation Report** – Becky (10 min) - State budget May revise.
- **Executive Director Report** – Caroline (15 min) - still a long waitlist for enrollment. Superintendent Jasin Sutter visited May 18, 2026. Faculty meetings have ended. Orton-Gillingham and extra week for faculty to meet with Pedagogical Director - professional development. Caroline and Pedagogical Director are attending the AWSNA Conference in June. All items in Williams Compliance monitoring have been completed. All Dyslexia screeners are complete. All State testing completed.
- **Educational Foundation Report** – (5 min) - Met fundraising goals for family giving, fund-a-need, and field trips.
- **Articles of Incorporation Amendment**- Becky (5 min) VOTE
- **Bylaw Update**- Becky (5 min) VOTE
- **Authorization to Execute STRS Form 0765**- Becky (5 min) VOTE
- **2026-27 Board Membership-** Hycen (10 min) - We need to get nominations in for the Board vote for the June 2026 meeting.
- **Brown Act Education-** Hycen (10 min) - get familiar with Board Governance - handbooks were given to Board members.
- **Board Participation in WSCS Events-** Hycen (5 min) - 3rd and 5th grade play, 4th grade ukulele concert, Rose Ceremony & 8th grade graduation - June 4, Farmers' Market, Kindergarten flyaways - June 3
- **Faculty Report** – Brenna (5 min) - learning to bind main lesson books, and looking through book work by grade levels, and preparing to move classrooms.
- **Parent Association Report** – Evelyn (5 min) - yearbook sales and moving into end of year Teacher appreciation gifts. All school potluck at Dillon beach on Sunday, June 7.
- **Executive Director Contract**- Hycen (5 min)

**Items Scheduled for Action and Discussion**

Staff Recommendation: Adopt amendment to WSCS Articles of Incorporation

| | | | |
|---|---|---|---|
| Action: | Move to adopt to WSCS Articles of Incorporation | Ayes: | 8 |
| Motioned by: | Sallie Romer | Nays: | 0 |
| Seconded by: | Joe Hencmann | Abstain: | 0 |

Notes on vote above:

Staff Recommendation: Adopt updated bylaws

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|---|---|---|---|
| Action: | Move to Adopt updated bylaws | Ayes: | 8 |
| Motioned by: | Joe Hencmann | Nays: | 0 |
| Seconded by: | Sharolyn Townsend | Abstain: | 0 |

Notes on vote above: change to meeting time

Staff Recommendation: Authorize the execution of STRS form 0765

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|---|---|---|---|
| Action: | Move to Authorize the exception of STRS form 0765 | Ayes: | 8 |
| Motioned by: | Sharolyn Townsend | Nays: | 0 |
| Seconded by: | Amber Thomas | Abstain: | 0 |

Notes on vote above:

**Recess to closed session**

LABOR NEGOTIATIONS
§ 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
(Gov. Code § 54957.6)
Unrepresented employees: Executive Director, Office Manager, Attendance Specialist

PERSONNEL MATTERS
§ 54957(b)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

PERSONNEL MATTERS
§ 54957(b)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION- Executive Director

**Reconvene and ratify closed session decisions**

Staff Recommendation: Approve 2026-27 Executive Director Contract

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|---|---|---|---|
| Action: | Move to approve 2026-27 Executive Director Contract | Ayes: | 8 |
| Motioned by: | Hycen Jewett | Nays: | 0 |
| Seconded by: | Sharolyn Townsend | Abstain: | 0 |

Notes on vote above:

**Items for next meeting agenda:** Vote for new Board members

**Items for a future meeting agenda:**

**Next regular meeting:**
Wednesday, June 17, 2026, 5:30 PM

**Closing Verse:**
***"A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living."***

**Adjourn meeting at:** 8:16pm