WOODLAND STAR CHARTER SCHOOL
MEETING OF THE CHARTER COUNCIL

April 22, 2026 5:30 pm

Woodland Star Conference Room

11700 Dunbar Rd, Glen Ellen, CA 95476

Woodland Star Charter School welcomes your participation at the School's Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please call Caroline Hopewell, The School's Executive Director, at 707-996-3849 at least three business days before the meeting date.

Agendas and informational packets are available to members of the public. These are also posted online at http://www.woodlandstarschool.org/charter-council-documents.

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1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

If you cannot attend: Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

BOARD MEETING CODE OF CONDUCT

Maintain open, respectful body language
Give your full listening attention
Assume the positive intentions of others
Express gratitude and appreciation

Agendas are available to the public at the meetings, or online: http://www.woodlandstarschool.org/charter-council-documents. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance

WOODLAND STAR CHARTER
SCHOOL MEETING OF THE CHARTER
COUNCIL
April 22, 2026 5:30 pm
Woodland Star Conference Room
11700 Dunbar Rd, Glen Ellen, CA 95476

AGENDA

Procedural (5:30 pm)

A. CALL TO ORDER
Meeting called to order by Board President at: 5:36 pm

Verse and Welcome:

Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.

B. ROLL CALL
Present? (Mark Y/N)

Y Hycen Jewett (HJ), President (Parent Body Elected)

Y Sharolyn Townsend (ST), Vice President (Parent Body Elected)

Y Joelynn Lee (JL), Secretary (Faculty Elected)

N Evelyn Godinez (EG), Board member (Parent Association Representative)

Y Brenna Lyons (BL), Board member (Faculty Elected)

N Misael Lopez (ML), Board member (Board Appointed)

Y Joe Hencmann (JH), Board member (Board Appointed)

Y Amber Thomas (AT), Board member (Parent Body Elected)

Y Sallie Romer (SR), Board member (Community at Large / Board

Appointed) C. DESIGNATE A TIMEKEEPER FOR MEETING: Joe Hencmann

Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: March 2025
2. Regular Meeting Minutes: March 11, 2026
3. Agenda: April 22, 2026

Staff Recommendation: Approve all consent agenda items

[redacted]

Seconded by:	Amber Thomas motioned to approve consent agenda items Seconded by: Sharolyn Townsend	Yes:	7

Notes on vote above:

Communications (5:35 pm)

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

Information Items - Reports and other items scheduled for information & discussion (5:50 pm)

● Business/Operation Report – Becky (5 min) just submitted the P2 ADA. $23,000 decline in state funding for P2. Some IS were not submitted. The finance committee has met twice. Currently using 257 for enrollment estimates. 260 students committed for 2026-2027 enrollment with a waitlist. Had to submit next year's ADA projections. Pending is ELCAP. The working budget for next year is $3.3 million.

● Executive Director Report – Caroline (15 min) Superintendent Jason Sutter is visiting May 7th. Charter renewal was presented and approved by the SVUSD board. Music teacher interviewed for next year. Another interview is planned. A new 6th grade teacher, Erica, came and visited and met with families. Shannon Beck is trying to revive the Farmers' Market. Meetings include vendors now. Dyslexia screeners for grades 1 and 2 are completed. 7th and 8th grades have completed CAASPP testing.

● Educational Foundation Report – (5 min) Ed Foundation held their Annual Gala and was a success.

● Board Participation in WSCS Events- Hycen (5 min) 6th grade play 4/23 and 4/24, 5th grade parent meeting 4/24, May Day festival 5/1, 8th grade play 5/13 and 5/14,

● Faculty Report – Brenna (5 min) Teacher Gabriella's family - Village Bakery is supplying shortcake for May Day, faculty is preparing for May Day - learning dances and songs and then preparing for Open House. Lots of overnights, plays, learning how to bind Main Lesson books and reminders of how the students live in the work.

● Parent Association Report – Evelyn (5 min) focused on May Day including crowns for all classes. Flower donations are a concern. Each class is being asked to secure their own flowers. Each class is also being asked to provide berries and cream. Teacher appreciation week has been discussed. June 7 End of Year family celebration at Dillon Beach.

Items Scheduled for Action and Discussion

Staff Recommendation:

[redacted]

Seconded by:		Abstain:	

Notes on vote above:

Recess to closed session

PERSONNEL MATTERS

§ 54957(b)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

§ 54957 (b)(1)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director

Reconvene and ratify closed session decisions Items for next meeting agenda:

Items for a future meeting agenda:

Next regular meeting:
Wednesday, May 20, 2026, 5:30 PM

Closing Verse:
"A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living."

Adjourn meeting at: 7:57pm

ReqPay12c Board Report

Checks Dated 03/01/2026 through 03/31/2026

Check
Check
Expensed
Check
Number
Date
Pay to the Order of Amount Fund-Object Comment Amount

2146433 03/04/2026 Antje Bojarsky 62-4310 Reimbursement- Materials 2,220.46 2146434 03/04/2026 Gianina Osuna-Sandoval 62-5830 General Ed Nursing 520.00 Nurse 160.00 680.00
2146435 03/04/2026 Parsons Lumber 62-5630 Maint. supplies 22.91 2146436 03/04/2026 San Joaquin Co. of Education 62-5825 Edjoin Fees 1,850.00 2146437 03/04/2026 Santa Rosa Parks & Rec 62-4310 1st Grade Field Trip 250.00 2146438 03/04/2026 TheraTree 62-5830 Psych Services 5,000.00 2146439 03/04/2026 Toshiba Financial SVCS 62-5610 Copier 799.28 2146440 03/04/2026 Woodland Star Charter 62-9542 Federal Payroll taxes 14,198.36
62-9543 State Payroll Taxes 2,346.22 16,544.58
2147451 03/06/2026 Bodega Pastures 62-4310 3rd Field Trip 260.00 2147452 03/06/2026 Gabby Padilla 62-4310 Reimbursement- Aftercare materials 264.04 2147453 03/06/2026 Max Lawson 62-4310 Reimbursement- 6th Materials 89.50 2147454 03/06/2026 Pylon Communications LLC 62-5911 Phone 388.54 2147455 03/06/2026 Young, Minney & Corr, LLP 62-5823 Legal 1,615.00 2148053 03/11/2026 Alsco 62-4370 Food custodial 146.18 2148054 03/11/2026 Friedman's Home Improvement 62-5630 Maint. Supplies 17.98 2148055 03/11/2026 Mercurius School Supply 62-4310 7th Materials 138.02 2148056 03/11/2026 Recology Sonoma Marin 62-5560 Garbage 758.51 2148057 03/11/2026 Redwood Pediatric Therapy 62-5830 OT and PT 4,319.28 2148058 03/11/2026 Sysco Food SVCS of Sacramento 62-4310 Food 244.85
62-4700 Food 4,160.66 4,405.51
2148059 03/11/2026 Woodland Star Charter 62-4310 Reimburse CRF- Reg. Ed CC (march) 865.80 Reimburse CRF- regular ed cc (Feb) 4,383.13
Reimburse CRF- SPED CC 248.95
62-4350 Reimburse CRF- Reg. Ed CC (march) 151.86
62-4370 Reimburse CRF- regular ed cc (Feb) 976.26
62-4400 Reimburse CRF- Reg. Ed CC (march) 2,865.12
Reimburse CRF- regular ed cc (Feb) 1,349.27
62-4700 Remburse CRF- Food CC 268.15
62-5202 Reimburse CRF- regular ed cc (Feb) 999.25
62-5530 Reimburse CRF- SPED CC 6.20
62-5630 Reimburse CRF- Maint. supplies 23.46
Reimburse CRF- Reg. Ed CC (march) 774.66
62-5800 Reimburse CRF- Reg. Ed CC (march) 20.00
62-5825 Reimburse CRF- outreach cc 129.99
62-5840 Reimburse CRF- Reg. Ed CC (march) 274.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the
preceding Checks be approved.

ReqPay12c Board Report

Checks Dated 03/01/2026 through 03/31/2026

Check
Check
Expensed
Check
Number
Date
Pay to the Order of Amount Fund-Object Comment Amount

2148059 03/11/2026 Woodland Star Charter 62-5840 Reimburse CRF- regular ed cc (Feb) 515.38 62-5950 Reimburse CRF- regular ed cc (Feb) 48.54 13,900.02
2148060 03/11/2026 Woodland Star Clearing Account 62-5800 Reimburse Clearing- Bank Fees 20.00 2148714 03/13/2026 Allied Administrators for Delt a Dental 62-9573 Dental 2,124.85 2148715 03/13/2026 Department Of Justice 62-5862 Fingerprinting 32.00 2148716 03/13/2026 Mercurius School Supply 62-4310 7th Materials 138.02 2148717 03/13/2026 PG&E 62-5520 Power 3,507.26 2148718 03/13/2026 Woodland Star Charter 62-4310 Reimburse CRF- SPED CC 442.30
62-4700 Reimburse CRF- Food CC 238.15
62-5825 Reimburse CRF- outreach cc 14.99 695.44
2148719 03/13/2026 Green Tortoise 62-4310 8th Grade Fieldtrip 21,251.76 2149310 03/18/2026 Mercurius School Supply 62-4310 7th Materials 154.76 2149311 03/18/2026 ODP Business Solutions 62-4350 Office Supplies 579.81 2149312 03/18/2026 Woodland Star Charter 62-9542 Federal Payroll Taxes 6,020.56

62-9543 State Payroll Taxes 2,425.29
62-9546 Federal Payroll Taxes 2,962.33
62-9548 Federal Payroll Taxes 1,425.99
62-9553 Federal Payroll Taxes 2,962.33
62-9558 Federal Payroll Taxes 1,425.99 17,222.49
2149961 03/20/2026 Jodi Buckles 62-4310 Reimbursement- SPK Supplies 115.87 2149962 03/20/2026 Joelynn Lee 62-4310 Reimbursement- 7th Supplies 203.33 2149963 03/20/2026 Kaiser Foundation Health Plan 62-9571 Medical 25,851.92 2149964 03/20/2026 Oak Street Refrigeration 62-5630 Freezer Maint. 406.39 2149965 03/20/2026 Sonoma Valley Family Therapy 62-5830 EHRMS services 1,500.00 2149966 03/20/2026 Sysco Food SVCS of Sacramento Cancelled Food 3,262.77 *
Cancelled on 04/20/2026
2149967 03/20/2026 TheraTree 62-5830 Psych Services 5,000.00 2149968 03/20/2026 Valley Of The Moon Water Dist. 62-5530 Water 2,757.75 2150420 03/25/2026 Brown Sheep Company, Inc. 62-4310 HW materials 250.46 2150421 03/25/2026 Document Tracking Services 62-5840 Annual Renewal 425.00 2150422 03/25/2026 Joelynn Lee 62-4310 Reimbursement- Play 84.48 62-5630 Reimbursment- Maint. 244.96 329.44
2150423 03/25/2026 Mercurius School Supply 62-4310 2nd Materials 313.52 3rd Materials 419.54 733.06
2150424 03/25/2026 Rachel Bauer 62-4310 Reimbursement: Movement Materials 61.42 2150425 03/25/2026 Sutter's Fort SHP ATTN: ELP 62-4310 4th Field Trip 650.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the
preceding Checks be approved. **032 - Woodland Star Charter** Generated for Rebecca Traum (RTRAUM), Apr 22 2026 8:05AM

ReqPay12c Board Report

Checks Dated 03/01/2026 through 03/31/2026

Check
Check
Expensed
Check
Number

Cancel Net Issue

Date

Count Amount 1 3,262.77

137,680.84
Pay to the Order of Amount Fund-Object Comment Amount

Total Number of Checks 44 140,943.61

Fund Summary

Fund Description Check Count Expensed Amount 62 Charter - Non Profit Corp 43 137,680.84 Total Number of Checks **43**
137,680.84
Less Unpaid Sales Tax Liability **Net (Check Amount)**
.00
137,680.84

WOODLAND STAR CHARTER SCHOOL
MEETING OF THE CHARTER COUNCIL

March 11, 2026 5:30 pm

Woodland Star Conference Room

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Express gra﷽tude and apprecia﷽on

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MEETING OF THE CHARTER COUNCIL
March 11, 2026 5:30 pm
Woodland Star Conference Room
11700 Dunbar Rd, Glen Ellen, CA 95476

AGENDA

Procedural (5:30 pm)

A. CALL TO ORDER
Meeting called to order by Board President at: 5:43 pm

Verse and Welcome:

Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.

B. ROLL CALL
Present? (Mark Y/N)

___Y____ Hycen Jewett (HJ), President (Parent Body Elected)

Y Sharolyn Townsend (ST), Vice President (Parent Body Elected)

Y___**Joelynn Lee (JL), Secretary** (Faculty Elected)

Y _ Evelyn Godinez (EG), Board member (Parent Association Representative) arrived 5:58pm **Y**

Brenna Lyons (BL), Board member (Faculty Elected)

Y Misael Lopez (ML), Board member (Board Appointed)

Y (Remotely joined at 5:44pm) Joe Hencmann (JH), Board member (Board Appointed)

Y (Remotely joined at 5:44pm) Amber Thomas (AT), Board member (Parent Body Elected)

N Sallie Romer (SR), Board member (Community at Large / Board Appointed)

C. DESIGNATE A TIMEKEEPER FOR MEETING: Brenna Lyons

Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)

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1. Warrants and Expenditures: February 2025
2. Regular Meeting Minutes: February 11, 2026
3. Special Meeting Minutes: February 25, 2026
4. Agenda: March 11, 2026

Staff Recommendation: **Approve all consent agenda items**

Action: Motion to approve all consent agenda items Ayes: 7 Motioned by: Sharolyn Townsend Nays: 0 Seconded by: Brenna Lyons Abstain: Notes on vote above:

Communications (5:35 pm)

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

Information Items - Reports and other items scheduled for information & discussion (5:50 pm)

- **Executive Director Report** – Caroline (15 min) Lottery pull has happened. Trying to get as close to 260 as possible for full enrollment for 2026-2027, 27 children are on the waitlist. Parent Education was fun. Orton-Gillingham for June. Purchasing a hoop house and new chicken coop. It was announced that Megan Malkassian will not be moving into middle school with her class and will loop back down to first grade. The Wellness Committee meets tomorrow. Max Lawson has stepped away from Farmers' Market. Jason Sutter, the new SVUSD Superintendent, is visiting May 7. May 24 all Northbay administrators will be meeting at Woodland Star. Completed the State of the School address.
- **Educational Foundation Report** – (5 min) Finished most of Read-A-Thon recording. Working on the Auction Gala for April, in particular looking for Live Auction items.
- **Business/Operation Report** – Becky (5 min) 232.16 ADA which is under the mid-term estimate. Sent out the Parent and Faculty annual survey. Helped Hycen set up the Executive Director evaluation survey. Admin Finance is being set up. April 9 is our Charter Renewal presentation at the SVUSD meeting.
- **2026-2027 School Calendar**- Becky (5 min) **VOTE** Instructional Minutes are within our requirements - 175 school days and 180 teacher days - 2 are back to back in April. Charter Council meetings stay pretty true to the third week of each month.
- **2025-2026 2nd Interim Report**- Becky (10 min) **VOTE** Shows a small increase in LCF funding. We have an increase in Federal funding based on COLA. Based on our P1 attendance the state is expected to increase our ELOP. Small increase in Prop 28 arts and music funding and small increase to Special Education funding. Increase in benefits spending. Increase to classified staffing, books and supplies, and operating budget. There will be a deferment of state funding in June to July. Cash balance is $1.8 million. Next year's initial budget is based on an ADA of 235. Multi-year continues to have a Pedagogical Director, 0.75 Music Teacher, and fully certificated staff.
- **Board Participation in WSCS Events-** Hycen (5 min) Auction Gala on April 18.
- **Faculty Report** – Brenna (5 min) Had a PD day on 2/27. We worked on our physical space and what materials we want to maximize our space. Then we did a lot of art and form drawing. Recently we had a Lunar New Year assembly and next week we have our Nowruz Spring Assembly. Currently parent teacher conferences are underway. Cesar Chavez assembly in mid-April.

- **Parent Association Report** – Evelyn (5 min) Feed the Teachers is going well. Shannon Beck trying to get people interested in volunteering for the Farmers' Market. May Day was the main topic of the last meeting.

Items Scheduled for Action and Discussion

Staff Recommendation: **Adopt 2026-2027 School Calendar**

Action: Motion to approve the 2026-2027 School Calendar Ayes: 8 Motioned by: Hycen Jewett Nays: 0 Seconded by: Sharolyn Townsend Abstain: 0 Notes on vote above:

Staff Recommendation: **Adopt 2025-2026 2nd Interim Report**

Action: Motion to adopt 2025-2026 2nd Interim Report Ayes: 8 Motioned by: Joelynn Lee Nays: 0 Seconded by: Brenna Lyons Abstain: 0 Notes on vote above:

Recess to closed session

Reconvene and ratify closed session decisions Items for next meeting agenda:

Items for a future meeting agenda:

Next regular meeting:

Wednesday, April 15, 2026, 5:30 PM

Closing Verse:

"A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living."

Adjourn meeting at: 6:34 pm