

WOODLAND STAR CHARTER SCHOOL MEETING OF THE CHARTER COUNCIL

October 15, 2025 5:30 pm
Woodland Star Conference Room
11700 Dunbar Rd, Glen Ellen, CA 95476

Woodland Star Charter School welcomes your participation at the School's Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please call Caroline Hopewell, The School's Executive Director, at 707-996-3849 at least three business days before the meeting date.

Agendas and informational packets are available to members of the public. These are also posted online at <http://www.woodlandstarschool.org/charter-council-documents>.

PUBLIC COMMENT INSTRUCTIONS: The public may comment at board meetings. If you wish to speak, please fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

If you cannot attend: Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

BOARD MEETING CODE OF CONDUCT

Maintain open, respectful body language

Give your full listening attention

Assume the positive intentions of others

Express gratitude and appreciation

Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance

**WOODLAND STAR CHARTER
SCHOOL MEETING OF THE CHARTER
COUNCIL**

October 15, 2025 5:30 pm
Woodland Star Conference Room
11700 Dunbar Rd, Glen Ellen, CA 95476

AGENDA

Procedural (5:30 pm)

A. CALL TO ORDER

Meeting called to order by Board President at: 5:36pm _____

Verse and Welcome:

Imbue thyself with the power of imagination.

Have courage for the truth.

Sharpen thy feeling for responsibility of soul.

B. ROLL CALL

Present? (Mark Y/N)

___ Y ___ **Hycen Jewett (HJ)**, President (Parent Body Elected)

___ Y ___ **Sharolyn Townsend (ST)**, Vice President (Parent Body Elected)

___ Y ___ **Joelynn Lee (JL)**, Secretary (Faculty Elected)

___ Y ___ **Evelyn Godinez (EG)**, Board member (Parent Association Representative) arrived at 5:57pm

___ Y ___ **Brenna Lyons (BL)**, Board member (Faculty Elected)

___ Y ___ **Misael Lopez (ML)**, Board member (Board Appointed)

___ Y ___ **Joe Hencmann (JH)**, Board member (Board Appointed)

___ Y ___ **Amber Thomas (AT)**, Board member (Parent Body Elected)

C. DESIGNATE A TIMEKEEPER FOR MEETING: _____

Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: September 2025
2. Regular Meeting Minutes: September 17, 2025
3. Agenda: October 15, 2025

Staff Recommendation: **Approve all consent agenda items**

Action:	Motion to approve all consent agenda items	Ayes:	7
Motioned by:	Sharolyn Townsend	Nays:	0
Seconded by:	Amber Thomas	Abstain:	1

Notes on vote above:

Communications (5:35 pm)

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

Information Items - Reports and other items scheduled for information & discussion (5:50 pm)

- **Executive Director Report** – Caroline (15 min)
The 8th grade jewelry business had a booth at Glen Ellen Fair. The art room is nearly completed, and the district did replace the pump. We will need to find someone to mow the grass. Occidental sent their report. Farmer’s Market is starting Sunday, October 19, 2025. The library is officially open next week. Our Star Renaissance screening tests have all been completed. We can now share CAASPP test results. We outperformed other district schools and the State.
- **Educational Foundation Report** – (5 min)
Working on Jog-A-Thon. Had a great social event for shuffleboard at Abbott’s Passage.
- **Business/Operation Report** – Becky (10 min)
Current ADA is 234.8. Silvanna is sending chronic absenteeism and truancy letters. Audit requests have been received. Received the order of new chromebooks. Grades 4-8 have what they need for now. Next will be 3rd grade. First interim coming up in December.
- **Prop 28 Arts & Music Expenditure Report**- Becky (5 min)
\$6,178.34 remaining from 2023-2024 school year. Received an additional \$29,293.00. Spent \$26,331.00. Must be used for “more” rather than supplement what we already use/have. \$9,146 remaining.
- **Instructional Materials Replacement Policy**- Caroline (10 min) VOTE
Parents are responsible for paying the replacement value of class readers, chromebooks, or other school supplied instructional materials that are lost or damaged.
- **Board Participation in WSCS Events**- Hycen (5 min)
Jog-A-Thon on November 13.
- **Faculty Report** – Brenna (5 min)
Faculty have been having Waldorf 101 in staff meetings and training on the rhythm of the main lesson and spatial dynamics and children move in the space and it relates to learning. Also preparing ofrendas in each class, and Dia de Los Muertos assembly, as well as November conferences and reports. Donors Choose has given a few thousand dollars towards movement supplies - fencing and lacrosse. Also received money for a printmaking club.
- **Parent Association Report** – Evelyn (5 min)
Glen Ellen Village Fair was a success for 8th grade business. Clothing swap is scheduled for November 3. October 29 is the last day parents can look at lost and found. Library volunteers - Emily Jean Wagner from Morning Glory is the volunteer coordinator. Garden Club is Thursdays 1:15pm - 3:15pm. Parking attendants for training go to Caroline. Pumpkin Path is October 30 put on by middle school students. Feed the Teachers during conference week.

Items Scheduled for Action and Discussion

Staff Recommendation: Approve Instructional Materials Replacement Policy

Action:	Moved to approve Instructional Materials Replacement Policy	Ayes:	9
Motioned by:	Sally Romer	Nays:	0
Seconded by:	Joe Henemann	Abstain:	0

Notes on vote above:

Recess to closed session

Reconvene and ratify closed session decisions

Items for next meeting agenda:

Items for a future meeting agenda:

Next regular meeting:

Wednesday, November 19, 2025, 5:30 PM

Closing Verse:

“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”

Adjourn meeting at: 6:39pm