

# WOODLAND STAR CHARTER SCHOOL MEETING OF THE CHARTER COUNCIL

April 16, 2025 5:30 pm  
Woodland Star Conference Room  
11700 Dunbar Rd, Glen Ellen, CA 95476

Woodland Star Charter School welcomes your participation at the School's Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

## **PUBLIC COMMENT GUIDELINES:**

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please call Caroline Hopewell, The School's Executive Director, at 707-996-3849 at least three business days before the meeting date.

Agendas and informational packets are available to members of the public. These are also posted online at <http://www.woodlandstar.school.org/charter-council-documents>.

**PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

**If you cannot attend:** Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

| BOARD MEETING CODE OF CONDUCT                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>● Maintain open, respectful body language</li><li>● Give your full listening attention</li><li>● Stand in the other's shoes</li><li>● Use a normal tone of voice</li><li>● Don't interrupt</li><li>● Use respectful language</li></ul> | <ul style="list-style-type: none"><li>● Share the floor/air time</li><li>● Take the high road</li><li>● Monitor your inner thoughts</li><li>● Give each other the benefit of the doubt</li><li>● Don't talk behind others' backs</li><li>● Express gratitude and appreciation</li><li>● Own your mistakes</li></ul> |

Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance

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**AGENDA**

**Procedural (5:30 pm)**

A. CALL TO ORDER

Meeting called to order by Board President at: 5:33 \_\_\_\_\_

Verse and Welcome:

*Imbue thyself with the power of imagination.  
Have courage for the truth.  
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Present? (Mark Y/N)

   Y    **Sallie Romer (SR)**, Board President (Community Representative, Board Appointed)

   Y    **Hycen Jewett (HJ)**, Vice President (Parent Body Elected)

   Y    **Monica Conway (MC)**, Board Secretary (Faculty Elected)

   Y    **Evelyn Godinez (EG)**, Board member (Parent Association Representative)

   Y    **Megan Malkassian (MM)**, Board member (Faculty elected)

   Y    **Misael Lopez (ML)**, Board member (Board Appointed)

   Y    **Joe Hencmann (JH)**, Board member (Board Appointed)

   Y    **Sharolyn Townsend (ST)**, Board member (Parent Body Elected)

   Y    **Amber Thomas (AT)**, Board member (Parent Body Elected)

C. DESIGNATE A TIMEKEEPER FOR MEETING: Joe Hencmann

**Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: March 2025
2. Regular Meeting Minutes: March 12, 2025
3. Agenda: April 16, 2025

Staff Recommendation: **Approve all consent agenda items**

|              |                                    |          |   |
|--------------|------------------------------------|----------|---|
| Action:      | Move to approve the consent agenda | Ayes:    | 9 |
| Motioned by: | Hycen Jewett                       | Nays:    |   |
| Seconded by: | Sharolyn Townsend                  | Abstain: |   |

Notes on vote above:

### **Communications (5:35 pm)**

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

### **Information Items - Reports and other items scheduled for information & discussion (5:50 pm)**

- **Educational Foundation Report – (10 min)**  
Dine and Donate  
May 30th - fundraiser, music, taco dinner, and family gathering on campus
- **Business/Operation Report – Becky (5 min)**  
Certified P-2 229.3 ADA,  
Budget committee will begin meeting this Thursday, April 4/17/2025  
The facility MOU is being drafted, and the current one will expire at the end of this school year  
Annual surveys were distributed today.  
State of the school was delivered April 15, 2025  
Food Authority review is taking place April 15 & 16, 2025
- **Executive Director Report – Caroline (15 min)**  
247 enrollment this school year, and 263 students will come next year for the 2025-2026 school year.  
The budget for next school year is based on 249  
Working on Woodland Star Farmer’s Market - Opening date TBD  
Parent Ed and State of the School is complete  
Hiring committee is complete, a new Handwork teacher hired, and a new music teacher for (one year)  
Public Waldorf Alliance will visit May 12 & 13, 2025  
Swing set may be completed by May 1st, 2025  
Library is ready for visitors  
State testing started April 15, 2025
- **Arts, Music, and Instructional Materials Grant Expenditure Plan and Report – Becky (10 min) VOTE.**  
In fiscal 2023, the school was given a grant. The deadline is approaching. The rest of the funds will be spent.  
The math curriculum will be ordered - new Star Assessment will be purchased. Update Chromebook and Mercurious purchases will be completed early
- **2025-26 Instructional Calendar – Caroline (5 min) VOTE**  
-February Charter Council meeting will be February 11, 2025  
-April 30 is a short day and should be highlighted in grey  
-The last day of school will be June 4, 2026
- **FY 24 Audit Report – Becky (10 min)**
- **Multitudes Dyslexia Screener- Caroline/Monica (10 min) VOTE**  
Approved Multitudes Dyslexia Screener
- **Charter Council Report- Sallie (5 min)**  
Woodland Star Charter Council President and VP visited the SVUSB members.  
A founding board member will visit the Charter Council to discuss Woodland Star's history.

- **Board Participation in WSCS Events-** Sallie (5 min)  
Dine and Donate  
May Day Festival May 1, 2025
- **Pedagogical Deepening, 8<sup>th</sup> Grade-** Joe (10 min)
- **Faculty Report** – Megan (5 min)
  - Planning for May Day
  - Teachers have been working with a grade ahead and a grade behind them to prepare for next year
- **Parent Association Report** – Evelyn (5 min)  
Working on a new leadership model  
Working on May Day to support the festival  
Preparing for next school year

### **Items Scheduled for Action and Discussion**

Staff Recommendation: Adopt AMIM Grant Plan and Report

|              |                           |          |   |
|--------------|---------------------------|----------|---|
| Action:      | Move to approve the grant | Ayes:    | 9 |
| Motioned by: | Sally Romer               | Nays:    |   |
| Seconded by: | Joe Henemann              | Abstain: |   |

Notes on vote above:

Staff Recommendation: Adopt 2025-26 Instructional Calendar

|              |                                                          |          |   |
|--------------|----------------------------------------------------------|----------|---|
| Action:      | Move to approve the Instructional Calendar for 2025-2026 | Ayes:    | 9 |
| Motioned by: | Joe Henemann                                             | Nays:    |   |
| Seconded by: | Sallie Romer                                             | Abstain: |   |

Notes on vote above:

Staff Recommendation: Adopt Multitudes Dyslexia Screener

|              |                                                  |          |   |
|--------------|--------------------------------------------------|----------|---|
| Action:      | Move to approve the Multitudes Dyslexia Screener | Ayes:    | 9 |
| Motioned by: | Hycen Jewett                                     | Nays:    |   |
| Seconded by: | Misael Lopez                                     | Abstain: |   |

Notes on vote above:

### **Recess to closed session**

### **Reconvene and ratify closed session decisions**

### **Items for next meeting agenda:**

### **Items for a future meeting agenda:**

- Executive Director Review
- Charter Council members for the coming year

### **Next regular meeting:**

Wednesday, May 21, 2025, 5:30 PM

### **Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*

### **Adjourn meeting at: 7:01pm**