

# WOODLAND STAR CHARTER SCHOOL MEETING OF THE CHARTER COUNCIL

February 12, 2025, 5:30 pm  
Woodland Star Conference Room  
11700 Dunbar Rd, Glen Ellen, CA 95476

Woodland Star Charter School welcomes your participation at the School's Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

## **PUBLIC COMMENT GUIDELINES:**

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et

This meeting is being held in a wheelchair-accessible location. To request a disability-related accommodation(s) to participate in the meeting, please call Caroline Hopewell, The School's Executive Director, at 707-996-3849 at least three business days before the meeting date.

Agendas and informational packets are available to members of the public. These are also posted online at <http://www.woodlandstar.school.org/charter-council-documents>.

**PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

*If you cannot attend:* Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

### BOARD MEETING CODE OF CONDUCT

- Maintain open, respectful body language
- Give your full listening attention
- Stand in the other's shoes
- Use a normal tone of voice
- Don't interrupt
- Use respectful language

- Share the floor/air time
- Take the high road
- Monitor your inner thoughts
- Give each other the benefit of the doubt
- Don't talk behind others' backs
- Express gratitude and appreciation
- Own your mistakes

Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance

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MEETING OF THE CHARTER  
COUNCIL**

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**AGENDA**

**Procedural (5:30 pm)**

**A. CALL TO ORDER**

Meeting called to order by Board President at: 5:35

Verse and Welcome:

*Imbue thyself with the power of imagination.  
Have courage for the truth.  
Sharpen thy feeling for responsibility of soul.*

**B. ROLL CALL**

Present? (Mark Y/N)

Y **Sallie Romer (SR)**, Board President (Community Representative, Board Appointed)

Y **Hycen Jewett (HJ)**, Vice President (Parent Body Elected)

Y **Monica Conway (MC)**, Board Secretary (Faculty Elected)

Y **Evelyn Godinez (EG)**, Board member (Parent Association Representative)

Y **Megan Malkassian (MM)**, Board member (Faculty elected)

Y **Misael Lopez (ML)**, Board member (Board Appointed)

N **Joe Hencmann (JH)**, Board member (Board Appointed)

Y **Sharolyn Townsend (ST)**, Board member (Parent Body Elected)

Y **Amber Thomas (AT)**, Board member (Parent Body Elected)

**C. DESIGNATE A TIMEKEEPER FOR MEETING: Hycen Jewett**

**Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: January 2024
2. Regular Meeting Minutes: January 15, 2024
3. Agenda: February 12, 2025

Staff Recommendation: **Approve all consent agenda items**

Action:	Moved to approve consent agenda items	Ayes:	8
Motioned by:	Sallie Romer	Nays:	
Seconded by:	Sharolyn Townsend	Abstain:	

Notes on vote above:

### **Communications (5:35 pm)**

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

### **Information Items - Reports and other items scheduled for information & discussion (5:50 pm)**

- **Educational Foundation Report** – (10 min)  
Read-a-thon is ongoing  
Planning some spring fundraisers
- **Business/Operation Report** – Becky (5 min)  
ADA is down because of illnesses, 226.88  
Independent Studies are coming in  
Completed the SARC (School Accountability Report Card)
- **Executive Director Report** – Caroline (15 min)  
Conducting enrollment activities, tours, etc.  
The hiring committee has been conducting interviews  
The Site Committee has been put together  
Farmers Market is in progress  
The library will be open after the February break  
Mid-year Universal Screeners completed
- **Charter Council Report**- Sallie (5 min)  
The questionnaire for Director review was sent out  
Charter Council President and Vice President to meet with Sonoma Valley school board members
- **School Accountability Report Card**- Becky (10 min) VOTE  
Approved report
- **Form 700**- Caroline (10 min)  
Form completed by the board
- **LCAP Mid-Year Update**- Caroline/Becky (15 min)  
Reviewed mid-year progress
- **Safe Haven for All Resolution**- Caroline (10 min) VOTE  
Adopted by Board
- **Homework Policy Update**- Caroline (10 min) VOTE  
Adopted by Board
- **Board Participation in WSCS Events**- Sallie (5 min)  
4th-grade play 2-13-2025  
Parent Education Night
- **Pedagogical Deepening, 8<sup>th</sup> Grade**- Joe (10 min)  
Move to March meeting
- **Pedagogical Insight**- Megan (10 min)

- **Faculty Report** – Megan (5 min)  
Working on movement circles  
Planning the Spring Equinox and May Day  
Held closing of New Year Chinese celebration
- **Parent Association Report** – Evelyn (5 min)  
Read-a-thon in progress  
Ball Room dance instruction for adults coming up

### **Items Scheduled for Action and Discussion**

Staff Recommendation: Adopt 2023-2024 SARC

Action:	Move to adopt the SARC	Ayes:	8
Motioned by:	Sallie Romer	Nays:	
Seconded by:	Misael Lopez	Abstain:	

Notes on vote above:

Staff Recommendation: Adopt Safe Haven for All Resolution

Action:	Move to Adopt Safe Haven Resolution	Ayes:	8
Motioned by:	Hycen Jewett	Nays:	
Seconded by:	Sharolyn Townsend	Abstain:	

Notes on vote above:

Staff Recommendation: Adopt an Update to the Homework Policy

Action:	Move to Adopt Safe Haven Resolution	Ayes:	8
Motioned by:	Sharolyn Townsend	Nays:	
Seconded by:	Megan Malkassian	Abstain:	

Notes on vote above:

### **Recess to closed session**

### **Reconvene and ratify closed session decisions**

### **Items for next meeting agenda:**

### **Items for a future meeting agenda:**

### **Next regular meeting:**

Wednesday, March 12, 2025, 5:30 PM

### **Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*

### **Adjourn meeting at:**