

# WOODLAND STAR CHARTER SCHOOL MEETING OF THE CHARTER COUNCIL

October 16, 2024 5:30 pm  
Woodland Star Conference Room  
11700 Dunbar Rd, Glen Ellen, CA 95476

Woodland Star Charter School welcomes your participation at the School's Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

## **PUBLIC COMMENT GUIDELINES:**

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please call Caroline Hopewell, The School's Executive Director, at 707-996-3849 at least three business days before the meeting date.

Agendas and informational packets are available to members of the public. These are also posted online at [http://www.woodlandstar school.org/charter-council-documents](http://www.woodlandstar.school.org/charter-council-documents).

**PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

***If you cannot attend:*** Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

### BOARD MEETING CODE OF CONDUCT

- Maintain open, respectful body language
- Give your full listening attention
- Stand in the other's shoes
- Use a normal tone of voice
- Don't interrupt
- Use respectful language

- Share the floor/air time
- Take the high road
- Monitor your inner thoughts
- Give each other the benefit of the doubt
- Don't talk behind others' backs
- Express gratitude and appreciation
- Own your mistakes

Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance

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MEETING OF THE CHARTER  
COUNCIL**

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**AGENDA**

**Procedural (5:30 pm)**

A. CALL TO ORDER

Meeting called to order by Board President at: 5:32

Verse and Welcome:

*Imbue thyself with the power of imagination.  
Have courage for the truth.  
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Present? (Mark Y/N)

  N   **Sallie Romer (SR)**, Board President (Community Representative, Board Appointed)

  Y   **Hycen Jewett (HJ)**, Vice President (Parent Body Elected)

  Y   **Monica Conway (MC)**, Board Secretary (Faculty Elected)

  Y   **Evelyn Godinez (EG)**, Board member (Parent Association Representative)

  Y   **Megan Malkassian (MM)**, Board member (Faculty elected)

  Y   **Misael Lopez (ML)**, Board member (Board Appointed)

  Y   **Joe Hencmann (JH)**, Board member (Board Appointed)

  Y   **Sharolyn Townsend (ST)**, Board member (Parent Body Elected)

  Y   **Amber Thomas (AT)**, Board member (Parent Body Elected)

Evelyn Godinez arrived at 5:56

C. DESIGNATE A TIMEKEEPER FOR MEETING: Joe Hencmann

**Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: September 2024
2. Regular Meeting Minutes: September 11, 2024

3. Agenda: October 16, 2024

Staff Recommendation: **Approve all consent agenda items**

Action:	Move to approve consent agenda items	Ayes:	6
Motioned by:	Sharolyn Townsend	Nays:	0
Seconded by:	Joe Hencmann	Abstain:	0

Notes on vote above:

**Communications (5:35 pm)**

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

**Information Items - Reports and other items scheduled for information & discussion (5:50 pm)**

- **Educational Foundation Report** – (10 min)
  - Song Bird event still has tickets - Nov 6, 2024
  - Jog a thon packet going out on 10/18/2024
  - P/A
  - \$11,296 - funds given to school so far
- **Business/Operation Report** – Becky (5 min)
  - Sending truancy letters will be going home
  - if a student has 3 or more unexcused absences they are considered truant
  - working on reports that have deadlines
  - LCAP must be posted on school dashboard and it has been posted
- **Executive Director Report** – Caroline (15 min)
  - 243 students enrolled
  - Tour - six families attended
  - Won spirit award at the Glen Ellen Fair
  - Sent Games Teacher to Spacial Dynamics
  - Swing Set is being shipped for early childhood play area
  - Outside kitchen has gas
  - Another set of chrome books was received
  - Library scanner is on backorder.
  - New Academic screener being used
  - State Scores for English Language Learners testing 55.56% of ELA learners tested proficient compared to last year we had 9.9%
  - Increase in math scores in all grades in CAASPP testing
- **Parent Handbook-** Caroline VOTE (10 min)
  - The Parent Handbook was reviewed and approved with corrections.
- **Board Participation in WSCS Events-** Hycen (5 min)
- **Pedagogical Deepening, 4th Grade-** Hycen (10 min)
  - Notes of the class parent meeting were shared.
  - Nordsmith curriculum meets the students developmental milestones
- **Faculty Report** – Megan (5 min)
  - Put together Pageant for Michaelmas celebration
  - Organized reading books
- **Parent Association Report** – Evelyn (5 min)
  - They will be serving coffee
  - Each class will do there own Ofrenda
  - Kitchen will make a traditional meal for lunch for Day of the Dead (October 31, 2024)

**Items Scheduled for Action and Discussion**

Staff Recommendation: **Adopt Parent Handbook**

Action:	Move to Adopt Parent Handbook with corrections	Ayes:	8
Motioned by:	Sharolyn Townsend	Nays:	
Seconded by:	Amber Thomas	Abstain:	

Notes on vote above:

**Recess to closed session**

**Reconvene and ratify closed session decisions**

**Items for next meeting agenda:**

**Items for a future meeting agenda:**

**Next regular meeting:**

Wednesday, November 20, 2024, 5:30 PM

**Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*

**Adjourn meeting at:**