

# WOODLAND STAR CHARTER SCHOOL MEETING OF THE CHARTER COUNCIL

September 11, 2024 5:30 pm  
Woodland Star Conference Room  
11700 Dunbar Rd, Glen Ellen, CA 95476

Woodland Star Charter School welcomes your participation at the School's Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

## **PUBLIC COMMENT GUIDELINES:**

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please call Caroline Hopewell, The School's Executive Director, at 707-996-3849 at least three business days before the meeting date.

Agendas and informational packets are available to members of the public. These are also posted online at [http://www.woodlandstar school.org/charter-council-documents](http://www.woodlandstar.school.org/charter-council-documents).

**PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

*If you cannot attend:* Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

### BOARD MEETING CODE OF CONDUCT

- Maintain open, respectful body language
- Give your full listening attention
- Stand in the other's shoes
- Use a normal tone of voice
- Don't interrupt
- Use respectful language

- Share the floor/air time
- Take the high road
- Monitor your inner thoughts
- Give each other the benefit of the doubt
- Don't talk behind others' backs
- Express gratitude and appreciation
- Own your mistakes

Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance

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MEETING OF THE CHARTER  
COUNCIL**

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**AGENDA**

**Procedural (5:30 pm)**

A. CALL TO ORDER

Meeting called to order by Board President at: 5:30 pm

Verse and Welcome:

*Imbue thyself with the power of imagination.*

*Have courage for the truth.*

*Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Present? (Mark Y/N)

  Y   **Sallie Romer (SR)**, Board President (Community Representative, Board Appointed)

  Y   **Hycen Jewett (HJ)**, Vice President (Parent Body Elected)

  Y   **Monica Conway (MC)**, Board Secretary (Faculty Elected)

  Y   **Evelyn Godinez (EG)**, Board member (Parent Association Representative)

  Y   **Megan Malkassian (MM)**, Board member (Faculty elected)

  Y   **Misael Lopez (ML)**, Board member (Board Appointed)

  N   **Joe Hencmann (JH)**, Board member (Board Appointed)

  Y   **Sharolyn Townsend (ST)**, Board member (Parent Body Elected)

  Y   **Amber Thomas (AT)**, Board member (Parent Body Elected)

C. DESIGNATE A TIMEKEEPER FOR MEETING: Amber Thomas

**Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: August 2024
2. Regular Meeting Minutes: August 21, 2024
3. Agenda: September 11, 2024

Staff Recommendation: **Approve all consent agenda items**

|              |                                |          |   |
|--------------|--------------------------------|----------|---|
| Action:      | Move to approve consent agenda | Ayes:    | 8 |
| Motioned by: | Hycen Jewett                   | Nays:    | 0 |
| Seconded by: | Sallie Romer                   | Abstain: |   |

Notes on vote above:

**Communications (5:35 pm)**

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

**Information Items - Reports and other items scheduled for information & discussion (5:50 pm)**

- **Educational Foundation Report** – (10 min)
  - Will be launching the Family Giving Program.
  - Ed Foundation would like to do a Read A -thon for the 8th grade trip
  - Song Bird on November 6, 2024
- **Business/Operation Report** – Becky (5 min)
  - Current ADA is 232 - 94% of enrollment.
  - Site visit for Audit was held on September 6, 2024
- **2023-2024 Unaudited Actuals** – Becky **VOTE** (20 min)
  - Opening Budget Reviewed:
    - First Interim Report
    - Unaudited Actuals - represent entire year
    - ESMOE
    - TRC -
- **FY 25 EPA Resolution** – Becky **VOTE** (5 min)
  - Recommend spending EPA funds on teacher salaries - same as last year.
- **Executive Director Report** – Caroline (15 min)
  - Enrollment is at 245 students, still have room in TK and first grade
  - Glen Ellen Village Fair is coming up and Woodland Star will have a booth
  - Attended Red and White Ball
  - Superintendent is visiting next week
  - Working on running a Farmer’s Market - Architect
  - Conference in Sacramento for Games teacher
  - Alliance conference this year is in Los Angeles
  - New hire to help in 3rd, 4th & 5th grade math
  - Received Food Authority permit
  - Swing Dance will begin in Middle school grades in January
  - Outside kitchen floor and cover has been installed
  - District is coming to trim the big tree in the kindergarten play area
  - Order TK picnic tables
  - Technology in Library has been completed - students will be able to check out books on their own
  - Early Childhood study will visit once per year and will come in March 2025
  - New universal screener has been selected and is ready to use
  - Updating online handbook for the school - it will be shared with the Charter Council for editing

- **Board Participation in WSCS Class Meetings-** Sallie (10 min)
  - Class meetings:
    - Kindergarten teacher put up a chart for different stages a child
    - 5th class meeting - 5th graders have one foot in childhood and one in teenhood
    - 2nd - did some art, second graders are coming out of younger child and into childhood
- **Board Participation in WSCS Events-** Sallie (5 min)
  - Attended Rose Ceremony and Community dinner
  - Upcoming - Glen Ellen Fair and seventh grade will handle and PA will handle parade
  - Festival of Courage will be on September 26,2024
- **Pedagogical Deepening, 3<sup>rd</sup> Grade-** Amber, Sharolyn (10 min)
  - 9 year change happens between 9 and 10
  - Child now sees themselves as separate
  - 9 year can feel themselves growing up and new confidence is blooming
  - Building Shelters
  - Farm Study
  - Hebrew Stories
  - Stories of the Old Testament
- **Board Member Code of Conduct-** Sallie (10 min)
- **Faculty Report** – Megan (5 min)
  - Working on finalizing the portfolio for the Public Waldorf School Alliance
  - Festival of Courage - updating a Pageant/Play
  - Agreed to not hold Sprite Night this year
- **Parent Association Report** – Evelyn (5 min)
  - Glen Ellen Fair is October 13, 2024 parade is at noon, everyone invited, but sign waiver
  - Read-a-thon is January 16, 2024
  - Jog-a-thon November 14, 2024
  - Feed the faculty during Parent-Teacher conferences
  - Clippings will be donated for Spiral for the Spiral Walk

**Items Scheduled for Action and Discussion**

Staff Recommendation: **Adopt 2023-2024 Unaudited Actuals**

|              |                                       |          |   |
|--------------|---------------------------------------|----------|---|
| Action:      | Move to approve the Unaudited Actuals | Ayes:    | 8 |
| Motioned by: | Sallie Romer                          | Nays:    | 0 |
| Seconded by: | Sharolyn Townsend                     | Abstain: | 0 |

Notes on vote above:

Staff Recommendation: **Adopt FY 25 EPA Resolution**

|              |                                |          |    |
|--------------|--------------------------------|----------|----|
| Action:      | Move to approve EPA Resolution | Ayes:    | 8  |
| Motioned by: | Evelin Godinez                 | Nays:    | 00 |
| Seconded by: | Amber Thomas                   | Abstain: |    |

Notes on vote above:

**Recess to closed session**

**Reconvene and ratify closed session decisions**

**Items for next meeting agenda:**

**Items for a future meeting agenda:**

**Next regular meeting:**

Wednesday, October 16, 2024, 5:30 PM

**Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*

**Adjourn meeting at:**