

# WOODLAND STAR CHARTER SCHOOL MEETING OF THE CHARTER COUNCIL

December 14, 2022, 5:30 pm  
SVSUD Meeting room  
17850 Railroad Ave, Sonoma, CA 95476

Woodland Star Charter School welcomes your participation at the School's Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

## **PUBLIC COMMENT GUIDELINES:**

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please call Caroline Hopewell, The School's Executive Director, at 707-996-3849 at least three business days before the meeting date.

Agendas and informational packets are available to members of the public. These are also posted online at <http://www.woodlandstar.school.org/charter-council-documents>.

**PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

*If you cannot attend:* Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

BOARD MEETING CODE OF CONDUCT	
<ul style="list-style-type: none"><li>● Maintain open, respectful body language</li><li>● Give your full listening attention</li><li>● Stand in the other's shoes</li><li>● Use a normal tone of voice</li><li>● Don't interrupt</li><li>● Use respectful language</li></ul>	<ul style="list-style-type: none"><li>● Share the floor/air time</li><li>● Take the high road</li><li>● Monitor your inner thoughts</li><li>● Give each other the benefit of the doubt</li><li>● Don't talk behind others' backs</li><li>● Express gratitude and appreciation</li><li>● Own your mistakes</li></ul>

Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance

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MEETING OF THE CHARTER  
COUNCIL**

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Minutes

**Procedural (5:30 pm)**

A. CALL TO ORDER

Meeting called to order by Board President at: 5:31 pm

Verse and Welcome:

*Imbue thyself with the power of imagination.  
Have courage for the truth.  
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Present? (Mark Y/N)

  N   Seth Olyer (SO), Board President (Board appointed)

  Y   Sallie Romer (SR), Board Vice President (Community, Board Appointed)

  Y   Monica Conway (MC), Board Secretary (Faculty Elected)

  Y\*   Evelyn Godinez (EG), Board member (Parent Association Representative)

  Y   Bill Kobabe (BK), Board member (Faculty elected)

  Y   Joe Hencemann (JH) (Parent Body Elected)

  Y   Geordie Carr (GC), Board member (Parent Body Elected)

\*Evelyn Godinez late due to Zoom issue.

C. DESIGNATE A TIMEKEEPER FOR MEETING: Joe Hencemann

**Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: November 2022
2. Regular Meeting Minutes: November 16th, 2022
3. Agenda: December 14, 2022

Staff Recommendation: **Approve all consent agenda items**

Action:	Motion to approve the Consent Agenda Items	Ayes:	5
Motioned by:	Monica Conway	Nays:	0
Seconded by:	Joe Hencemann	Abstain:	

Notes on vote above:

**Communications (5:35 pm)**

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

**Information Items - Reports and other items scheduled for information & discussion (5:50 pm)**

- **Educational Foundation Report** – Rachel (10 min)
  - No Report
- **Business/Operation Manager Report** – Becky (10 min)
  - November was rough on the ADA. There is a waiver called the J-13 waiver, it allows us to apply for a material decrease, you can apply when there is something in the community that is affecting the ADA. If you are at less than 90%. If you want to use the waiver you have to apply for it. We do have to offer Independent Study for the sick days they are out. We just have to offer it, student’s do not have to agree to ADA, we just have to offer it. Our normal ADA is usually 95%. In November we were 90%.
  - We have sent home covid test kits.
  - We have one staff member and one student with COVID.
  - Fall 2 reporting is all about students, where the students are placed, grade level and staff.
  - P-1 – runs from first day of school to December 16.
  - End of the year tax reporting is being prepared. Evelin is getting the required vaccination reports ready.
- **1<sup>st</sup> Interim Report- Becky (20 minutes) Vote**
  - **Operating budget – we know what we will get. The first interim report is required to do and be presented to the school board.**
  - **12.84% COLA for the 2022-23 included in budget**
  - **Significant one-time funding – expanding opportunity grant and additional learning loss mitigation grant both add up to \$446,435**
  - **Fundraising funds is the same as last year. It includes family giving, jog a thon, auction and fund-a-need.**
  - **Private Grant funding, we have over \$25,000 so far this year.**
  - **Mental Health fund for example ERMHS (Educational Related Mental Health Services) counseling can be used on mental health services**
  - **Budget still includes funding for a part-time math teacher**
  - **After employee is considered for half of educational**
  - **Benefits increase in medical expense/premium cost a slight decrease in dental costs**
  - **Operating costs, we received funds for Educator Effectiveness Grant is paying for the Waldorf Training mentorship program for five teachers through Gradalis Teacher Education program.**
  - **State minimum is being increased this coming year to \$16.00 per hour. We currently offer \$17.00 per hour. We will need to review to be able to offer a competitive rate in the future to insure we can hire personnel.**
  - **Cash flow is very good this year.**

- **Executive Director Report** – Caroline (20 min)

- Enrollment at 217
  - eight tours this year, enrollment numbers are concerning but they are similar to what is happening in the valley. She will be doing more marketing, tours, maybe the farmers mkt on Fridays to spread the word. Also reaching out to the Mother's Club.
  - HR update – still have Math teacher opening
    - o Still looking for substitutes
    - o The middle school assistant has been moved to 5<sup>th</sup> grade as a full-time one-on-one aide
    - o First Grade assistant hired
  - Professional Development – LETRS – literacy training continuing on Thursdays
    - o UWE training ongoing
    - o Mentor from UWE will be coming the second
  - Winter Assembly this Friday at 9:00 am
  - Spiral walks happened last week – it was very nice event
  - The Middle School Dance (7/8) Woodland Star will host one on February 10.
  - Thursday will be the faculty holiday lunch donated by Shannon and Isaac Vargas, Fatima Ramirez, Zak Connor, Laura Spear and Brooke Seavneau as a way to celebrate and honor their mom, Marianne Frost.
  - Aftercare is running a week of Winter camp. They have on average 15 students a day. This is part of our ELO grant.
  - Second round of universal screeners in 2<sup>nd</sup> – 8<sup>th</sup> grade completed. QPS completed in First Grade as well as intervention students in 2<sup>nd</sup> and 3<sup>rd</sup>.
  - The United States Department of Education through the Institute of Education Sciences is doing a longitudinal study on our kindergarten class of 23/24. They will follow them for 5 years and be on campus Fall of 23, Spring of 24, Spring of 25, Spring of 27 and Spring of 29.
  - Construction update – Meeting in January.
  - Beautification Committee has a working plan.
- **Faculty Report** – Bill (5 min)
    - Last faculty meeting we spent about 30 minutes talking about the festivals and do we want to adjust the festival calendar and maybe change festivals, maybe change the type of festivals we hold. The Core Group meet weekly to set the agenda and they brought up the question about festivals and how do we want to proceed next year with the festivals.
  - **Parent Association Report** – Evelyn (5 min)
    - Input from Sprite Night, there is less volunteers. There was
    - Posada will be held on Friday.
    - Rummage sale will take place for 8<sup>th</sup> grade.
    - CPR class still in the works as an 8<sup>th</sup> grade project.

**Items Scheduled for Action and Discussion**

**Consider Approval of: Woodland Star Charter School 1<sup>st</sup> Interim Report**

Staff Recommendation: **Approve**

Action:	I move we pass the 1 <sup>st</sup> Interim Report	Ayes:	6
Motioned by:	Sally Romer	Nays:	0
Seconded by:	Bill Kobabe	Abstain:	0

Notes on vote above:

**Recess to closed session**

**Reconvene and ratify closed session decisions**

**Items for next meeting agenda:**

**Items for a future meeting agenda:**

**Next regular meeting:**

January 18, 2022, 5:30 PM

**Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*

**Adjourn meeting at:**