

**WOODLAND STAR CHARTER SCHOOL
MEETING OF THE CHARTER COUNCIL**

September 21st, 2022, 5:30 pm
SVSUD Meeting room
17850 Railroad Ave, Sonoma, CA 95476

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Caroline Hopewell, the School’s Executive Director, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.
 1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
 2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

If you cannot attend: Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

BOARD MEETING CODE OF CONDUCT <ul style="list-style-type: none">· Maintain open, respectful body language· Give your full listening attention· Stand in the other’s shoes· Use a normal tone of voice· Don’t interrupt· Use respectful language	<ul style="list-style-type: none">· Share the floor/air time· Take the high road· Monitor your inner thoughts· Give each other the benefit of the doubt· Don’t talk behind others’ backs· Express gratitude and appreciation· Own your mistakes
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

**WOODLAND STAR CHARTER SCHOOL
MEETING OF THE CHARTER COUNCIL**

September 21st, 2022, 5:30 pm
SVSUD Meeting room
17850 Railroad Ave, Sonoma, CA 95476

AGENDA

Procedural (5:30 pm)

A. CALL TO ORDER

Meeting called to order by Board President at: _____

Verse and Welcome:

*Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Present? (Mark Y/N)

- _____ **Seth Olyer (SO)** , Board President (Board appointed)
_____ **Sallie Romer (SR)**, Board Vice President (Community, Board Appointed)
_____ **Monica Conway(MC)**, Board Secretary (Faculty Elected)
_____ **Evelyn Godinez(EG)** , Board member (Parent Association Representative)
_____ **Bill Kobabe (BK)**, Board member (Faculty elected)
_____ **Sallie Romer (SR)**, Board member (Community, Board Appointed)
_____ **Joe Hencemann (JH)** (Parent Body Elected)
_____ **Geordie Carr (GC)**, Board member (Parent Body Elected)

C. DESIGNATE A TIMEKEEPER FOR MEETING: _____

Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: August 2022
2. Regular Meeting Minutes: August 17th, 2022
3. Agenda: September 21st, 2022

Staff Recommendation: **Approve all consent agenda items**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

Communications (5:35 pm)

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

Information Items - Reports and other items scheduled for information & discussion (5:50 pm)

- **Educational Foundation Report** – Rachel (10 min)
- **Business/Operation Manager Report** – Becky (10 min)
- **Unaudited Actuals** – Becky (15 min) Vote
- **COVID Safety Plan** -Becky (10 minutes) Vote
- **California School Dashboard** – Becky (10min)
- **Safety Plan Update** -Caroline (10min) Vote
- **Executive Director Report** – Caroline (15 min)
- **Construction Update** - Caroline (10 min)
- **Faculty Report** – Bill (5 min)
- **Parent Association Report** – Evelyn (5 min)

Items Scheduled for Action and Discussion

Consider approval of: Unaudited Actuals

Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

Consider approval of: COVID Policy update

Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

Consider approval of: Safety Plan Update

Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

Recess to closed session

Reconvene and ratify closed session decisions

Items for next meeting agenda:

Items for a future meeting agenda:

Next regular meeting:

October 19th, 2022, 5:30 PM

Closing Verse:

“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”

Adjourn meeting at:

WOODLAND STAR CHARTER SCHOOL MEETING OF THE CHARTER COUNCIL

August 17th, 2022, 5:30 pm

17811 Arnold Dr, Sonoma, CA 95476 in Aftercare

MINUTES

Procedural (5:30 pm)

A. CALL TO ORDER

Meeting called to order by Board President at: 5:40pm_____

Verse and Welcome:

*Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Present? (Mark Y/N)

 Y **Seth Olyer (SO)** , Board President (Board appointed)

 Vacant Vice President (Parent Body elected)

 Y **Evelyn Godinez(EG)** , Board member (Parent Association Representative)

 Y **Geordie Carr (GC)**, Board member (Parent Body Elected)

 Y **Bill Kobabe (BK)**, Board member (Faculty elected)

 Y **Sallie Romer (SR)**, Board member (Community, Board Appointed)

 Y **Monica Conway(MC)**, Board member (Faculty Elected)

 Y **Joe Hencemann (JH)** (Parent Body Elected)

Vacant, (Parent body elected)

C. DESIGNATE A TIMEKEEPER FOR MEETING: JH

Consent Agenda Items – adjustment of agenda, as needed (5:30 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: June 2022
2. Regular Meeting Minutes: June 6/15 and 6/28, 2022
3. Agenda: August 17, 2022

Staff Recommendation: **Approve all consent agenda items**

Action:	Approved	Ayes:7	
Motioned by:	SR	Nays:0	
Seconded by:	SO	Abstain:0	

Notes on vote above:

Communications (5:35 pm)

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any): none

Information Items - Reports and other items scheduled for information & discussion (5:50 pm)

- **Educational Foundation Report** – Rachel (10 min)
Rachel - Ed Foundation - Will be working five days a week - her son will attend Woodland Star school. She will work on Marketing, newsletters, and other duties.
Events:
 1. Jog a thon, October 7, 2022D - designer for t-shirts, need a new logo designer Rachel will be asking Woodland Star Graduate to design the t-shirt logo
 - sponsorship levels are \$500, \$750, \$1,000
 2. Family Giving Campaign - will be at the open house on 8/20/2022.
 - Forty-five families on auto-renew, and a mailing will be sent out to parents.
 - \$45,000 has been promised to the school.
 3. Field Trip Policy - Individual classes cannot fundraise until 75% of families participate in Family Giving.
- **Business/Operation Manager Report** – Becky (10 min)
 - Report by Business Manager - Becky Traum
 - Final figure for ADA is \$200.39 to \$239
 - The updated figure is based on March 2020 ADA.
 - The cap for TK is one adult per 10 students.
 - Breakfast and lunch will be free to all students
- **EPA resolution** - Becky (5 min) Vote
EPA (Education Protection Account) is one source of state funding - these funds have always been used on teacher salaries
- **COVID Safety Plan** -Becky (20 minutes) Vote
COVID update: Guidelines have been very simplified by the State.
 - vaccinations are still optional for students - vaccinations are required for school workers
 - optimize ventilationMasking will be HIGHLY RECOMMENDED, and if conditions of COVID cases increase, we will return to masking. If two or more classes have an outbreak, we will return to masking for students or staff that will not mask will be sent home.
- **Executive Director Report** – Caroline (15 min)
220 enrollment- 10 students moved on; full-day kinder begins this year.
- **2 Board Seats for 22/23** - Seth (5 min) Vote
No vote - no people available for the positions.
- **Board Leadership Roles** - Seth (10 min) Vote
Sallie Romer was nominated for Vice President and Monica Conway secretary.

- **Construction Update** - Caroline (15 min)
The multipurpose building has been put on hold.

- **Faculty Report** – Bill (5 min)
BK - taught science at a teacher summer program. Field trip funding has been impacted by lack of opportunities to fundraise for the classes. Can we discuss fundraising policy at a future meeting?

- **Parent Association Report** – Evelyn (5 min)
Harvest Festival is Friday, August 26th

Items Scheduled for Action and Discussion

Consider approval of: Adopt COVID Safety plan

Staff Recommendation: **Approve**

Action:	Approved	Ayes:7	
Motioned by:	MC	Nays:0	
Seconded by:	GC	Abstain:0	

Notes on vote above:

Consider approval of: EPA resolution

Staff Recommendation: **Approve**

Action:	Approved	Ayes:	7
Motioned by:	SO	Nays:	0
Seconded by:	JH	Abstain:	0

Notes on vote above:

Consider approval of: Board Seats

Staff Recommendation: **Approve**

Action:	None	Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above: 2 seats (no candidates)

Consider approval of: Vote on Board Leadership

Staff Recommendation: **Approve**

Action:	Approved	Ayes:6	
Motioned by:	SO	Nays:0	
Seconded by:	JH	Abstain:1	

Notes on vote above: Vice President and Secretary

Recess to closed session

Reconvene and ratify closed session decisions

Items for next meeting agenda:

Items for a future meeting agenda:

Next regular meeting:

September 21, 2022, 5:30 PM

Closing Verse:

“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”

Adjourn meeting at: