

**WOODLAND STAR CHARTER SCHOOL  
MEETING OF THE CHARTER COUNCIL**

May 25<sup>th</sup>, 2022, 5:00 pm  
17811 Arnold Dr, Sonoma, CA 95476 in Main Hall

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

**PUBLIC COMMENT GUIDELINES:**

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Caroline Hopewell, the School’s Executive Director, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.
  1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
  2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

*If you cannot attend:* Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

<b>BOARD MEETING CODE OF CONDUCT</b> <ul style="list-style-type: none"><li>• Maintain open, respectful body language</li><li>• Give your full listening attention</li><li>• Stand in the other’s shoes</li><li>• Use a normal tone of voice</li><li>• Don’t interrupt</li><li>• Use respectful language</li></ul>	<ul style="list-style-type: none"><li>• Share the floor/air time</li><li>• Take the high road</li><li>• Monitor your inner thoughts</li><li>• Give each other the benefit of the doubt</li><li>• Don’t talk behind others’ backs</li><li>• Express gratitude and appreciation</li><li>• Own your mistakes</li></ul>
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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**MINUTES**

**Procedural (5:00 pm)**

A. CALL TO ORDER

Meeting called to order by Board President at: 5:11 pm

Verse and Welcome:

*Imbue thyself with the power of imagination.  
Have courage for the truth.  
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Present? (Mark Y/N)

Y **Robert Stewart (RS)**, Board President (Board-appointed)

Y **Seth Olyer (SO)**, Vice President (Parent body elected)

Y **Brooke Sevenau (BS)**, Board member (Board appointed elected)

N **Sonia Mendoza (SM)**, Board member (Parent body seat, Board appointed for remainder of 2022)

Y **Bill Kobabe (BK)**, Board member (Faculty elected)

N **Barbara Fitzmaurice (BF)**, Board member (Community Board-appointed)

Y **Joan Baugh (JB)**, Board member (Faculty elected)

**Vacant**, (Parent body elected)

**Vacant**, (Parent body elected)

Guests: Caroline Hopewell, Geordie Carr

C. DESIGNATED TIMEKEEPER FOR MEETING: BS

DESIGNATED NOTE TAKER FOR MEETING: BK

**Consent Agenda Items – adjustment of agenda, as needed (5:02 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: April 2022
2. Regular Meeting Minutes: April 20<sup>th</sup>, 2022
3. Agenda: May 25<sup>th</sup>, 2022

Staff Recommendation: **Approve all consent agenda items**

Action:	Approve	Ayes:	4
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

## **Communications (5:10 pm)**

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

## **Information Items - Reports and other items scheduled for information & discussion (5:30 pm)**

- **Educational Foundation Report** – Rachel (15 min)
  - Auction: 61 K gross, expenses unknown
  - Fund a Need: \$13,150
  - Bike & Walk ordering T- shirts=50, was a popular event
  - Family Giving: 66K, net: \$58,013
  
- **Business/Operation Manager Report** – Becky (report delivered by Robert) (10 min)
  - Covid Safety: lots of cases, 7 positive, 6 on-site exposures, 3 cases suspected linked to full class testing, 1 class new outbreak this week
  - Covid update from county office masks recommended, outdoor?, indoor yes!
  - Home tests ordered, but on backorder
  - Online registration now active through school’s Pathways Portal bilingual, new and returning students registration
  - Calpads Report: Aug 26
  - Assessment of food program: we passed inspection w/ excellent scores
  - Month of May ADA revise: Still waiting for this, hold harmless ADA, will give us some more money since we will be based on 2019-2020 year ADA
  - Budget revise: still waiting on 2022-2023 hold harmless still pending
  - COLA= 6.56% up from 5.33%
  - Block Grant: \$1,375 (still pending) waiting to see if this passes, still in process
  - \$2,018 + - K to lower classroom teacher/student ratios
  - Special Ed. 6.65% COLA
  - STRS- 19.5%, Pers- 25.37% (going down)
  - 1% Pers increase on to us
  
- **2022/23 Budget update** – ~~Becky~~ & Caroline (15 min)
  - Assistanants: less hours, sharing, no big changes- see summary sheet
  
- **LCAP (draft review)** – Caroline (15 min)
  - Attendance improvement
  - Community engagement
  - Learning loss mitigation
  - 1. Attendance Policy? Do we need changes?
    - must be handled in a legal manner- need to shift our culture a bit - publish our % figures?
    - can we get this down to 5%: from our own SIS numbers
    - 32 % = Hispanic families absents
    - 26% chronic absence = lots of covid cases
  - 2. Stakeholders Engagement
    - How do we gauge our responses? opinions?

- What does “neutral” really mean? Does it go toward the positive or negative, or is it neither- you don’t know? or you don’t feel one way or another?
  - Parent responses: satisfaction up, down by number, but there are less parents
  - Learning loss mitigation= ok responses
3. Social-Emotional Learning
- Teachers and parents both agree we need more
  - Mika working on this, w/2 classes
  - Spec. Ed and teachers need more communication opportunities
  - Cyber civics? Back on next year
- **Appointed Board Seats for 2022/23** – Robert (15 min) ~~VOTE~~ (tabled to June meeting)
    - Still looking for appointed members
    - Discussion on people interested – need to confirm
      - Sally Romer will take Community-at-large position
      - Monica Conway will fill faculty position, currently held by Joan Baugh
      - Evelin Godinez from PA will fill PA appointed seat
  - **Honoring volunteers, past, present & future** – Robert & Brooke (15 min)
    - working on this w/ SO
  - **Executive Director Report** – Caroline (10 min)
    - Enrollment @ 226 now, 226 expected
    - New family event last Saturday- 7 families attended
    - Vintner Foundation Grant: \$10K for family story hour event (in Spanish) w/ marketing \$ also
    - Marketing Comm. for more publishing
    - HR: new KG teacher
    - Still need to hire 3rd-grade teacher, math teacher
    - Admin finance finished
    - Website being updated
    - Construction update: the school is June 10, power off June 11, lots of questions about what is going to happen, where do we put stuff
    - Lots of trainings coming up
    - Social-Emotion work ongoing/ pronouns?
    - CAASP testing is done, but still doing make-ups
    - Screeners complete for LCAP data
  - **Faculty Report** – Bill (5 min)
    - Time for moving! - Parent Appreciation - May Day!
    - Tournaments!
    - Committee Roles
  - **Parent Association Report** – Brooke (5 min)
    - Brook will pass on the files
    - Elections need to run soon

**Items Scheduled for Action and Discussion**

**Consider approval of: Board Appointed Seat 1**

Staff Recommendation: **Approve**

Action:	Tabled to June meeting	Ayes:	
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Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

**Consider approval of: Board Appointed Seat 2**

Staff Recommendation: **Approve**

Action:	Tabled to June meeting	Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

**Recess to closed session**

Public Employee Discipline/Dismissal Release (§54957)

**Reconvene and ratify closed session decisions**

No closed session decisions, nothing to ratify.

**Items for next meeting agenda:**

**Items for a future meeting agenda:**

**Next regular meeting:**

June 15<sup>th</sup>, 2022, 5 PM

**Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*

**Adjourn meeting at:**

7:35 pm