

**WOODLAND STAR CHARTER SCHOOL
MEETING OF THE CHARTER COUNCIL**

April 20th, 2022, 5:00 pm

17811 Arnold Dr, Sonoma, CA 95476 in Main Hall

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Caroline Hopewell, the School’s Executive Director, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.
 1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
 2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

If you cannot attend: Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

BOARD MEETING CODE OF CONDUCT <ul style="list-style-type: none">· Maintain open, respectful body language· Give your full listening attention· Stand in the other’s shoes· Use a normal tone of voice· Don’t interrupt· Use respectful language	<ul style="list-style-type: none">· Share the floor/air time· Take the high road· Monitor your inner thoughts· Give each other the benefit of the doubt· Don’t talk behind others’ backs· Express gratitude and appreciation· Own your mistakes
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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MINUTES

Procedural (5:00 pm)

A. CALL TO ORDER

Meeting called to order by Board President at: 5:08

Verse and Welcome:

*Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Present? (Mark Y/N)

Y **Robert Stewart (RS)**, Board President (Board appointed)

Y **Seth Olyer (SO)**, Vice President (Parent body elected)

Y **Brooke Sevenau (BS)**, Board member (Board appointed elected)

N **Sonia Mendoza (SM)**, Board member (Parent body seat, Board appointed for remainder of 2022)

Y **Bill Kobabe (BK)**, Board member (Faculty elected)

Y_(zoom) **Barbara Fitzmaurice (BF)**, Board member (Community Board appointed)

Y **Joan Baugh (JB)**, Board member (Faculty elected)

Vacant, (Parent body elected)

Vacant, (Parent body elected)

C. DESIGNATE A TIMEKEEPER FOR MEETING: BS

DESIGNATE A NOTETAKER FOR MEETING: BK

Consent Agenda Items – adjustment of agenda, as needed (5:02 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Warrants and Expenditures: March 2022
2. Regular Meeting Minutes: March 16th, 2022
3. Agenda: April 20th, 2022

Staff Recommendation: **Approve all consent agenda items**

Action:	Approve	Ayes:	6
Motioned by:	BS	Nays:	
Seconded by:	SO	Abstain:	

Notes on vote above:

Communications (5:10 pm)

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

Information Items - Reports and other items scheduled for information & discussion (5:30 pm)

- **Educational Foundation Report** – Rachel (10 min)
 - No report

- **Business/Operation Manager Report** – Becky (10 min)
 - Pz due Ada – up to 199.6 to 200.4
 - Expenditure Report/ Covid
 - Pathways – for training, auto attendance
 - New software update from state
 - Food Service Audit – completed

- **Covid Safety Update** – Becky (20 min) **VOTE**
 - 11 positive students & staff (4) exposures onsite, all in one week
 - No quarantine needed, flexible guidelines
 - Lots of at-home exposures, vaccinated included testing daily for these cases, lots countrywide, not in January, 36 in SVUSD alone!
 - Cases increasing countrywide last 2 weeks
 - Schools in SVUSD not increasing too much

- **Executive Director Evaluation** – Robert & Seth (15 min)
 - Followed accelerated plan & timeline
 - Evaluation was based on job description
 - Committee met twice; once to review, then to summarize results and discuss for delivery
 - Shared w/community & faculty, thanks Becky for support with survey set-up
 - Some push back re: anonymity (we asked for names on surveys that were held privately from ED)
 - 50% response: 63 out, 30 returned, good mix
 - Overwhelming positive response: Great Job!
 - 70% very, 13% mostly, 10% neutral, 3% not (1 person)
 - Summary delivered to ED
 - Some changes will be proposed for next year
 - Thorough & Productive overall

- **2022/23 Calendar** – Caroline (15 min) **VOTE**
 - Late start to process due to construction concerns – we will not be able to access campus until Aug. 10th
 - Holidays line up w/ district, good align w/ Credo
 - Move Charter Counsel meeting to 3rd Wednesday, except Dec. meeting on the 14th @ 5:00

- **Executive Director Report** – Caroline (10 min)
 - 227 students for 2022-2023
 - 1st grade class meeting/ CH will attend
 - Plein Air grant: impressed by ‘out of world view’, increase TK-8 will ask for 10K next year
 - 2 opening still
 - School nurse on for 1 more year
 - Student Services team all returning for 2022/23

- Admin. Finance Committee work ongoing (see report below)
 - WSCS website in Spanish now
 - Construction concerns
 - Literacy training ongoing
 - Discipline/ 1 suspension happened
 - Counseling having positive impact
 - School plays are happening outside
 - Bike & Walk to school for 10 days – receive a T-shirt
 - CAASPP Testing ongoing
- **Admin Finance Report** – Caroline (15 min)
 - Budget now balanced w/ cuts
 - Budget needs a +25/30K cushion
 - Covid funds can't be used as revenue until used, a moving piece
- **Faculty Report** – Bill (5 min)
 - All school Assembly – April
 - Parent Appreciation Day – May 6: coffee/ goodie at drop-off
 - All classes prepare for May Day – May 5
- **Parent Association Report** – Brooke (5 min)
 - Preparation for May Day
 - Pizza day w/ 8th grade on May Day
 - School auction – April 30th

Items Scheduled for Action and Discussion

Consider approval of: Covid Safety Update

Staff Recommendation: **Approve**

Action:	Continue to follow countrywide guidelines/ highly recommended indoor, review at Aug. Board meeting	Ayes:	4
Motioned by:	BF	Nays:	2
Seconded by:	SO	Abstain:	

Notes on vote above:

- Continue to follow countrywide guidelines/ highly recommended indoor
- Moved SO, second BF, withdraw motion by author
- BF moved to continue the current policy, SO second, to the end of the school year
- Amend: review at Aug. Board meeting

Consider approval of: 2022/23 Calendar

Staff Recommendation: **Approve**

Action:	Approve w/ addition of Charter Counsel meeting dates	Ayes:	6
Motioned by:	SO	Nays:	
Seconded by:	BS	Abstain:	

Notes on vote above:

Recess to closed session

Reconvene and ratify closed session decisions

Items for next meeting agenda:

Items for a future meeting agenda:

- Fundraising policy
- Field trip funding policy

- Dress Code

Next regular meeting:

May 18th, 2022, 5 PM

Closing Verse:

“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”

Adjourn meeting at:

7:03 pm