

**WOODLAND STAR CHARTER SCHOOL  
SPECIAL MEETING OF THE CHARTER COUNCIL  
June 16<sup>th</sup>, 2021 | 6:30 pm - AGENDA**

**Location:** Zoom Meeting

<https://zoom.us/j/85631685746?pwd=bWlrb0VrVFB1aUFNNmp1T2dyeGU4UT09>  
Meeting ID: 856 3168 5746 | Passcode: 2brR4a | Call in +1 669 900 6833 US

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

**PUBLIC COMMENT GUIDELINES:**

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Jamie Lloyd, the School’s Administrator, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

*If you cannot attend:* Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

<p><b>BOARD MEETING CODE OF CONDUCT</b></p> <ul style="list-style-type: none"> <li>• Maintain open, respectful body language</li> <li>• Give your full listening attention</li> <li>• Stand in the other’s shoes</li> <li>• Use a normal tone of voice</li> <li>• Don’t interrupt</li> <li>• Use respectful language</li> <li>• Own your mistakes</li> </ul>	<ul style="list-style-type: none"> <li>• Share the floor/airtime</li> <li>• Take the high road</li> <li>• Monitor your inner thoughts</li> <li>• Give each other the benefit of the doubt</li> <li>• Don’t talk behind others’ backs</li> <li>• Express gratitude and appreciation</li> </ul>
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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June 16<sup>th</sup>, 2021 | 6:30 pm - AGENDA**

**Procedural (6:30 pm)**

A. CALL TO ORDER

Meeting called to order by Board President at: \_\_\_\_\_

Verse and Welcome:

*Imbue thyself with the power of imagination.*

*Have courage for the truth.*

*Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

- Robert Stewart**, Board President (Robert S)
- Brooke Sevenau**, Vice President (Brooke S)
- Laela French**, Secretary (Laela F)
- Katie Tomola**, Board member (Katie T)
- Deborah Zitrin**, Board member (Deborah Z)
- Aimee Landers** Board member (Aimee L)
- Barbara Fitzmaurice**, Board member (Barbara F)

Present	Absent

C. DESIGNATE A TIMEKEEPER FOR MEETING: \_\_\_\_\_

**Consent Agenda Items (6:35 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Regular Meeting Agenda: June 16<sup>th</sup>, 2021
2. Meeting Minutes: May 25<sup>th</sup>, June 9

Staff Recommendation: **Approve all consent agenda items**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

**Information Item - reports and other items scheduled for information & discussion (6:40 pm)**

1. **Operations Manager Salary Schedule (VOTE) – Jamie & Janis (15 min)**

**Operations Manager Salary Schedule**

Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

**Communications (6:55 pm)**

1. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
2. READ OFFICIAL CORRESPONDENCE (if any):

**Information Items Cont. - reports and other items scheduled for information & discussion (7:25 pm)**

2. **Welcome to new Board Members** – Robert (5 min)
3. **LCAP (VOTE)** – Jamie & Becky (5 min)
4. **Draft Budget (VOTE)** – Jamie & Becky (20 min)
5. **Board Seats (VOTE)** – Robert & Brooke (10 min)
6. **Board Roles for 2021/22 (VOTE)** – Robert & Brooke (10 min)
7. **Faculty Hiring Recap** – Jamie, Brooke & Katie (5 min)
8. **Admin Report** – Jamie (5 min)
9. **Farewell to Board members and Executive Director** – Brooke S. (5 min)

**Items scheduled for action and discussion – Vote items**

**Final Draft Budget for 2021/22**  
Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

**LCAP for 2021/22**  
Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

**Board Appointed Seat**  
Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

**Board Roles 2021/22**

Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

**Recess to Closed Session Discussion**

**Reconvene to Open Session**

**NEXT REGULAR or SPECIAL MEETING: August 11<sup>th</sup>, 2021**

**Items for next meeting agenda:**

**Items for future agenda:**

**• Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*