

**WOODLAND STAR CHARTER SCHOOL  
REGULAR MEETING OF THE CHARTER COUNCIL  
March 10<sup>th</sup>, 2021 | 6:30 pm - AGENDA**

**Location:** Zoom Meeting

<https://zoom.us/j/85631685746?pwd=bWlrb0VrVFB1aUFNNmp1T2dyeGU4UT09>

Meeting ID: 856 3168 5746 | Passcode: 2brR4a | Call in +1 669 900 6833 US

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

**PUBLIC COMMENT GUIDELINES:**

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Jamie Lloyd, the School’s Administrator, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

*If you cannot attend:* Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

<p><b>BOARD MEETING CODE OF CONDUCT</b></p> <ul style="list-style-type: none"><li>• Maintain open, respectful body language</li><li>• Give your full listening attention</li><li>• Stand in the other’s shoes</li><li>• Use a normal tone of voice</li><li>• Don’t interrupt</li><li>• Use respectful language</li><li>• Own your mistakes</li></ul>	<ul style="list-style-type: none"><li>• Share the floor/airtime</li><li>• Take the high road</li><li>• Monitor your inner thoughts</li><li>• Give each other the benefit of the doubt</li><li>• Don’t talk behind others’ backs</li><li>• Express gratitude and appreciation</li></ul>
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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**Procedural (6:30 pm)**

A. CALL TO ORDER

Meeting called to order by Board President at: \_\_\_\_\_ 6:35pm \_\_\_\_\_

Verse and Welcome:

*Imbue thyself with the power of imagination.  
Have courage for the truth.  
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

**Robert Stewart**, Board President (Robert S)  
**Brooke Sevenau**, Vice President (Brooke S)  
**Laela French**, Secretary (Laela F)  
**Katie Tomola**, Board member (Katie T)  
**Deborah Zitrin**, Board member (Deborah Z)  
**Aimee Landers** Board member (Aimee L)  
**Barbara Fitzmaurice**, Board member (Barbara F)

Present	Absent
x	
x	
x	
x	
x	
x	
x	

C. DESIGNATE A TIMEKEEPER FOR MEETING: \_\_\_\_\_ Deborah \_\_\_\_\_

**Consent Agenda Items (6:35 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Regular Meeting Agenda: March 10<sup>th</sup>, 2021
2. Meeting Minutes: February 10<sup>th</sup>, 2021
3. February Warrants and Expenditures

Staff Recommendation: **Approve all consent agenda items**

Action:		Ayes:	5
Motioned by:	Laela	Nays:	0
Seconded by:	Aimee	Abstain:	

Notes on vote above:

**Communications (6:45 pm)**

1. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.)
2. READ OFFICIAL CORRESPONDENCE (if any):

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**Information Items - reports and other items scheduled for information & discussion (7:00 pm)**

1. **Ed Foundation** – Rachel (10 min)
  - Not invited to apply for Catalyst Foundation; priorities on vaccine distribution and COVID related needs
  - Question: Will we do Summer School if we don't have a grant?
    - Depends on interest and staffing; have a leader to host it
    - There is probably funding from other sources to run it without getting a grant; more to come
  - Virtual race – 65 people registered so far. The race period is in April. Will continue to send communications
  - At \$43K through end of Feb for Family Giving, which is 70%+ of goal (\$65K) for year
    - Will do a small reminder/ nudge to ask families to give
2. **Form 700** - Jamie (10 min)
  - All board members need to fill out page 5. School address to be used.
3. **Operations Report** – Becky Traum (10 min)
  - Email from County with estimates on COVID relief funds; being funneled through SR2
  - Over \$100K; short application period
  - Needs board approval
  - Funds to help EL, homeless, special case student = \$36K; thinking to use this for summer school
    - Could apply for \$10K for additional programming but not really what we do
  - Second round of funding, will probably be \$11K
  - Possible additional funding from Title 1 funds; could be double the amount (\$200K)
  - State just passed the reopening plans for schools includes incentive money to open schools by April 1
  - Money is for opening campus
  - Expanded learning grant – bigger, \$1K per homeless students, Based on P2 actuals- increase learning support (85% for in-person instruction, 15% to improve services for distance learning)
  - Both grants will be funded by end of May and August
  - School usually doesn't apply for Title 1 funding because there is red tape
4. **Admin Finance Committee Timeline** – Jamie (5 min)
  - This is the timeline and process of adding new members to the Admin Finance Committee;
  - Need to brainstorm for possible new members
5. **MOU, COVID testing** – Becky/Jamie (5 min) VOTE – **Delayed to a future meeting**
6. **Reopening Plan Update** – Becky/Jamie (10 min) VOTE
  - Plan to reopen in April 12 (K-2) or April 19 (3-6<sup>th</sup> grade)

- Recommending to bring back 7<sup>th</sup> and 8<sup>th</sup> grade
- Technology is important
- Staff has had access to vaccinations which was an important piece

7. **Admin Report** – Jamie (10 min)

- See separate admin report
- Monday (3/15) is a Professional development day; will use time to prep for classrooms
- Enrollment report shows possible enrollment for 2021-2022

8. **Faculty** – Deborah/Aimee (5 min)

- Making plans to return to school
- Question about homework and support for students
- Excitement and apprehension about reopening

9. **Parent Association** – Brooke S. (5 min)

- Bribing people to come to the meeting with raffle
- Parents excited to get kids back in school

**Items scheduled for action and discussion – Vote items**

**Consider Approval of:** Application for Title 1 part A, Title 4 part A - Color

Staff Recommendation: **Approve**

Action:		Ayes:	5
Motioned by:		Nays:	0
Seconded by:		Abstain:	

Notes on vote above

**Consider Approval of:** MOU with Valencia Branch Laboratory – Color – **DID NOT DISCUSS**

Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above

**Consider Approval of:** Review and approve second interim financial report/budget update for 2020-21

Staff Recommendation: **Approve**

Action:		Ayes:	6
Motioned by:	Robert	Nays:	0
Seconded by:	Deborah	Abstain:	

Notes on vote above

**Consider Approval of:** Reopening Resolution 2021-0310

Staff Recommendation: **Approve**

Action:		Ayes:	6
Motioned by:	Katie	Nays:	0
Seconded by:	Laela	Abstain:	

Notes on vote above

**Recess to closed session**

No action

**Reconvene and ratify closed session decisions**

**NEXT REGULAR MEETING:** April 14<sup>th</sup>, 2021

**Items for next meeting agenda:**

- Roles and responsibilities of board; terms of seats, and officer titles
  - Board recruitment

**School Calendar 2021-22** – Jamie (5 min)

**Items for future agenda:**

**• Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*