

**WOODLAND STAR CHARTER SCHOOL
REGULAR MEETING OF THE CHARTER COUNCIL
December 16th, 2020 | 6:30 pm - AGENDA**

Location: Zoom Meeting

<https://zoom.us/j/85631685746?pwd=bWlrb0VrVFB1aUFNNmp1T2dyeGU4UT09>
Meeting ID: 856 3168 5746 | Passcode: 2brR4a | Call in +1 669 900 6833 US

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Jamie Lloyd, the School’s Administrator, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

If you cannot attend: Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

<p>BOARD MEETING CODE OF CONDUCT</p> <ul style="list-style-type: none"> • Maintain open, respectful body language • Give your full listening attention • Stand in the other’s shoes • Use a normal tone of voice • Don’t interrupt • Use respectful language • Own your mistakes 	<ul style="list-style-type: none"> • Share the floor/airtime • Take the high road • Monitor your inner thoughts • Give each other the benefit of the doubt • Don’t talk behind others’ backs • Express gratitude and appreciation
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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Procedural (6:30 pm)

A. CALL TO ORDER

Meeting called to order by Board President at: _____ 6:34pm _____

Verse and Welcome:

*Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Robert Stewart, Board President (Robert S)
Brooke Sevenau, Vice President (Brooke S)
Laela French, Secretary (Laela F)
Katie Tomola, Board member (Katie T)
Deborah Zitrin, Board member (Deborah Z)
Aimee Landers Board member (Aimee L)
Barbara Fitzmaurice, Board member (Barbara F)

Present	Absent
x	
x	
	x
x	
x	
x	
	x

C. DESIGNATE A TIMEKEEPER FOR MEETING: _____ Deborah _____

Consent Agenda Items (6:35 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Regular Meeting Agenda: December 16th, 2020
2. Meeting Minutes: November 18th, 2020
3. November Warrants and Expenditures

Staff Recommendation: **Approve all consent agenda items**

Action:		Ayes:	5
Motioned by:	Robert	Nays:	0
Seconded by:	Brooke	Abstain:	

Notes on vote above:

Communications (6:45 pm)

1. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a "Request to Speak" form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. READ OFFICIAL CORRESPONDENCE (if any):

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Information Items - reports and other items scheduled for information & discussion (7:00 pm)

1. **Ed Foundation** – Rachel (10 min)
 - Auction Update
 - Thanks for participating in auction
 - Had one pick-up day and most came that day; will drop off remainder
 - Many buyers were from outside of school
 - \$15,750 raised; expenses were low, lucky to have items before pandemic started
 - Seeking Grant Money
 - Impact100 grant –
 - Catalyst Fund – started from Community Foundation; it’s temporary and only for COVID related challenges in Sonoma Valley; invitation only grant however we made an inquiry; grants range from \$10K-\$50K
 - Asked WSCS community for ideas; additional tutoring money; reading books for all grades; summer camp “catch-up” for learning loss (focus on a skill); nice to provide learning pod situation at school for specific high-risk students (interim time period once county in red tier)
 - Family Giving is about \$30K
2. **Impact100 COVID related grant needs** - Rachel (10 min)
3. **Business Manager** – Becky Traum (5 min)
 - Applied for a technology grant through SCOE and we were accepted; will cover cost of the hot spots through end of the year
4. **First Interim Budget Report** – Becky Traum (5 min) – Vote
 - First chance to do revised budget at state level
 - No field trips, no aftercare
 - There are items we may not spend money because reopening gets pushed back
 - Bottom line is: we’re positive
5. **Budget Overview for Parents** – Becky Traum (5 min) – Vote
 - This is an overview for parents to understand our financials; will be posted on website
 - This is required due to no LCAP
 - Created from a template
6. **2019-20 Audited Financials** - Becky Traum (5 min)
 - No findings noted which means good news
7. **Reopening Plan Approval** – Becky & Jamie (15 min) – Vote
 - Mostly similar to draft discussed in prior meetings
 - One change is that there will be a Reopening Task Force/ group created to discuss reopening and provide guidance

- One board member or designee
- Would reopen with kinder, 1st and 2nd grade in first phase
- Anyone coming on campus will have to do a digital check
- Change on mask wearing – all students and staff must wear a mask on campus over the age of 2 yr
- It's a working, living document because things are continually changing
- When reopen, bathrooms will be allocated 1 per grade (1st/ 2nd)

8. **Admin. Eval. Update** – Robert/Chip (10 min)

- Need to update the date of Jan board meeting to Jan 13

9. **Admin Report** – Jamie (10 min)

- See written report for details

10. **Teacher Hiring Process Revision** – Jamie & Robert (10 min)

- Sending out intent to return letters to teachers earlier this year, so completed by mid January
- Teachers who want to switch/ reassign to a different grade, there needs to be a new document/ process
- Gather information from community about what qualities they are looking for in a new teacher to provide a channel and voice
- How do we market postings for our school so we draw more interest; are we attractive for teachers? Might need better benefits (dental, vision)

11. **Revised Board Job Descriptions** – Robert (5 min)

- Board

12. **Faculty** – Deborah/Aimee (5 min)

- Teresita is sharing stories/ information
- A lot of interest in the Orland Bishop conference
- Upcoming conversations on testing and deadlines

13. **Parent Association** – Brooke S. (5 min)

- a. No update because PA hasn't met
- b. Spiral walk cancelled

Items scheduled for action and discussion

Consider Approval of: Reopening Plan Approval

Staff Recommendation: **Approve**

Action:		Ayes:	5
Motioned by:	Katie	Nays:	
Seconded by:	Robert	Abstain:	

Notes on vote above:

Consider Approval of: First Interim Budget

Staff Recommendation: **Approve**

Action:		Ayes:	3
Motioned by:	Robert	Nays:	
Seconded by:	Katie	Abstain:	2

Notes on vote above

Consider Approval of: Budget Overview for Parents

Staff Recommendation: **Approve**

Action:		Ayes:	5
Motioned by:	Robert	Nays:	
Seconded by:	Brooke	Abstain:	

Notes on vote above

Recess to closed session

Reconvene and ratify closed session decisions

NEXT REGULAR MEETING: January 13, 2021

Items for next meeting agenda:

- Internal Teacher Candidate Hiring/ Reassignment
- Classroom enrollment cap approval
- Closed session: Public Employee Performance Evaluation (§ 54957)

Items for future agenda:

• Closing Verse:

“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”