

**WOODLAND STAR CHARTER SCHOOL
MEETING OF THE CHARTER COUNCIL**

September 9th at 6:30pm

Join Zoom Meeting

<https://zoom.us/j/85631685746?pwd=bWlrb0VrVFB1aUFNNmp1T2dyeGU4UT09>

Meeting ID: 856 3168 5746

Passcode: 2brR4a

Call in +1 669 900 6833 US (San Jose)

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Jamie Lloyd, the School’s Administrator, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.
 1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
 2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

If you cannot attend: Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

BOARD MEETING CODE OF CONDUCT <ul style="list-style-type: none">• Maintain open, respectful body language• Give your full listening attention• Stand in the other’s shoes• Use a normal tone of voice• Don’t interrupt• Use respectful language	<ul style="list-style-type: none">• Share the floor/air time• Take the high road• Monitor your inner thoughts• Give each other the benefit of the doubt• Don’t talk behind others’ backs• Express gratitude and appreciation• Own your mistakes
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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AGENDA

Procedural (6:30 pm)

A. CALL TO ORDER

Meeting called to order by Board President at: _____ 6:31pm _____

Verse and Welcome:

*Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Robert Stewart, Board President (Robert S)
Brooke Sevenau, Vice President (Brooke S)
Laela French, Secretary (Laela F)
Katie Tomola, Board member (Katie T)
Deborah Zitrin, Board member (Deborah Z)
Aimee Landers, Board member (Aimee L)
Barbara Fitzmaurice, Board member (Babara F)

Present	Absent
x	
x	
x	
x	
x	
x	
x	

C. DESIGNATE A TIMEKEEPER FOR MEETING: Deborah

Consent Agenda Items – adjustment of agenda, as needed (6:35 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. May Warrants and Expenditures
2. Regular Agenda Meeting Minutes: August 12th, 2020
3. Emergency Meeting Minutes: Thursday August 20th, 2020
4. Special Meeting Minutes: Monday August 24th, 2020
5. Special Meeting Minutes: Friday August 28th, 2020
6. Regular Meeting Agenda, Wednesday September 9th, 2020

Staff Recommendation: **Approve all consent agenda items**

Action:		Ayes:	7
Motioned by:	Aimee	Nays:	
Seconded by:	Laela	Abstain:	

Notes on vote above:

Communications (6:50 pm)

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any): None

Information Items - Reports and other items scheduled for information & discussion (7:00 pm)

- **Ed Foundation** – Rachel (10 min)
 - 45% families have committed
 - Average monthly amount is \$5800
 - Continuing to do outreach
 - Read-a-thon will be from October 2 to October 22 – allows time for reading. “20 years of reading to celebrate 20 years of WSCS”; packets ready by 9/18; will encourage the online platform (99 pledges) Asking for students to get pledges per page; setting goal for \$15,000 (lower than usual since there is a thought that participation will be lower). Any time spent reading aloud.
 - Looking for sponsors
 - New shirt for read-a-thon
- **Business Manager** – Becky Traum (10 min)
 - Shared the unaudited actuals.
- **Learning Continuity Plan (LCAP 2) DRAFT** – Jamie (5 minutes)
 - LCP plan is drafted and will be presented/ discussed to school community at a Town Hall on 9/23
 - Board will meet to approve on 9/30
- **Business Manager Position Modification** – Jamie (10 minutes)
 - Business Manager position is being expanded to full time to help assist with some admin
 - Education Director’s salary is budgeted however no one in that position; money for this expanded position relying on that budget
 - The expanded responsibilities would help support Administrator with reports, compliance, appropriate audit trail activities, special projects, monitors MOU with sponsoring district
 - Requested: Breakdown what prior business manager did (.2 position), what business manager (current) is doing, look at salary plus benefits, total office staff change,
 - Possible need a committee to review the administrative structure of school,
 - Motion to revisit this item at next meeting:
- **Admin Report** Administrative Timeline and Duties – Jamie (15 min)
 - Going to post for 7th grade position;
 - The Faculty Core Group will be on committee
 - Interviewing and online sample lesson will be required and important
 - Stress levels are high for all stakeholders
 - Student engagement monitoring for EL families to ensure consistent attendance
 - Student might “show” up but not really engaging
 - Counselor is coming on staff, will be there on Fridays
 - Remote learning page on our website
 - Enrollment is at 255

- **Special Education Policy - BP090920** – Holly and Jamie (10 min)
 - Presentation on special ed
 - Holly’s 5th year at school
 - Some challenges this year due to distance learning
 - A group meets every Thursday to discuss and solve challenges
 - Students with most difficulty are those with special needs or EL
 - Team is same as last year
 - Currently have 23 students on caseload (just under 10 percentile)
 - Funds from Medicaid for special funds
 - Created a Special Ed policy using exact verbiage from the El Dorado SELPA – spells out what the IEE process is, to protect school from due process
- **Outline plan for Admin Job description** – Robert/Katie (10 min)
 - Shared
- **Distance Learning and Reopening Update** – Jamie (10 min)
 - No change to reopening; need to be prepared to be in distance learning for longer
 - Need to have a reopening plan so we know exactly what it looks like
 - Purchasing needs to happen ahead of time
 - Took
- **Faculty** – Deborah/Aimee (5 min)
 - Students are surviving but not thriving
 - Teachers are surviving
 - Worried about students whose connection goes out
 - Virtual field trip; great lessons
 - Lunch delivered for teacher while still online
- **Parent Association** – Brooke S. (5 min)
 - They are hosting parent meetings for parents have a place to share
 - Thinking about virtual Sprite Night and other events

Items Scheduled for Action and Discussion

Consider approval of: Business Manager Position Modification

Staff Recommendation: **Approve**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above:

Consider approval of: Special Education Policy – BP090920

Staff Recommendation: **Approve**

Action:		Ayes:	6
Motioned by:	Robert	Nays:	
Seconded by:	Aimee	Abstain:	

Notes on vote above

Consider approval of: Unaudited Actuals

Staff Recommendation: **Approve**

Action:		Ayes:	7
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above

Recess to closed session (8:50pm)

Reconvene and ratify closed session decisions

Items for next meeting agenda:

Items for a future meeting agenda:

- Social Emotional Learning Plan 2020-21
- Employee Benefits: Medical Options
- Employee Benefits: PTO roll-over review
- Master Plan

Next regular meeting:

October 14th, 2020

Closing Verse:

“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”

Adjourn meeting at: 9:31pm