

**WOODLAND STAR CHARTER SCHOOL  
SPECIAL MEETING OF THE CHARTER COUNCIL**

**Date: September 30<sup>th</sup>, 2020 at 6:30pm**

**Location: Join Zoom Meeting**

<https://zoom.us/j/85631685746?pwd=bWlrb0VrVFB1aUFNNmp1T2dyeGU4UT09>

Meeting ID: 856 3168 5746

Passcode: 2brR4a

Call in +1 669 900 6833 US

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Jamie Lloyd, the School’s Administrator, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- PUBLIC COMMENT INSTRUCTIONS: The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

*If you cannot attend:* Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

<b>BOARD MEETING CODE OF CONDUCT</b> <ul style="list-style-type: none"><li>• Maintain open, respectful body language</li><li>• Give your full listening attention</li><li>• Stand in the other’s shoes</li><li>• Use a normal tone of voice</li><li>• Don’t interrupt</li><li>• Use respectful language</li><li>• Own your mistakes</li></ul>	<ul style="list-style-type: none"><li>• Share the floor/air time</li><li>• Take the high road</li><li>• Monitor your inner thoughts</li><li>• Give each other the benefit of the doubt</li><li>• Don’t talk behind others’ backs</li><li>• Express gratitude and appreciation</li></ul>
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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**Agenda**

**• Procedural (6:30pm)**

A. CALL TO ORDER

Meeting called to order by Board President at: 6:38pm

Verse and Welcome:

*Imbue thyself with the power of imagination.  
Have courage for the truth.  
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

**Robert Stewart**, Board President (Robert S)  
**Brooke Sevenau**, Vice President (Brooke S)  
**Laela French**, Secretary (Laela F)  
**Katie Tomola**, Board member (Katie T)  
**Deborah Zitrin**, Board member (Deborah Z)  
**Aimee Landers** Board member (Aimee L)  
**Barbara Fitzmaurice**, Board member (Barbara F)

Present	Absent
x	
x	
x	
x	
x	
x	
x	
x	

C. DESIGNATE A TIMEKEEPER FOR MEETING: Deborah

D. ADJUSTMENT OF AGENDA (if any)

**• Consent Agenda Items (6:30pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

A. AGENDA September 30, 2020

Staff Recommendation: **Approve all consent agenda items**

Action:		Ayes:	6
Motioned by:	Robert	Nays:	0
Seconded by:	Aimee	Abstain:	

Notes on vote above:

**Communications (6:35)**

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

**Information Items - Reports and other items scheduled for information & discussion (6:45 pm)**

- **Learning Continuity Plan (LCP) and Approval** – (Jamie and Becky)
  -
- **Administrative Structure Review and Proposal and Approval** (Jamie)
  - Many different positions; where is the authority?
  - Board has authority over the admin but not involved in all the details
  - Need to create a job description of admin and evaluation process
  - Proposal is that Chip would be consultant to help with these activities
  - Would complete by end of October
- **Business Manager Position Update**
  - Consultant provided a suggested position description for Business Manager
  - Has experience from working at many schools an being on other boards
  - This position is in line with many other schools similar to ours
  - Board discussed and was ready to vote on but was not on agenda so planned to create another meeting for vote

**Items Scheduled for Action and Discussion**

**Consider approval of: Learning Continuity Plan**

Staff Recommendation: **Approve**

Action:		Ayes:	6
Motioned by:	Deborah	Nays:	0
Seconded by:	Barbara	Abstain:	

Notes on vote above

**Consider approval of: Consultant Proposal**

Staff Recommendation: **Approve**

Action:		Ayes:	7
Motioned by:	Robert	Nays:	
Seconded by:	Laela	Abstain:	

Notes on vote above

**• Items for future agenda:**

**• Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*

• Adjourn meeting at: \_\_\_\_\_