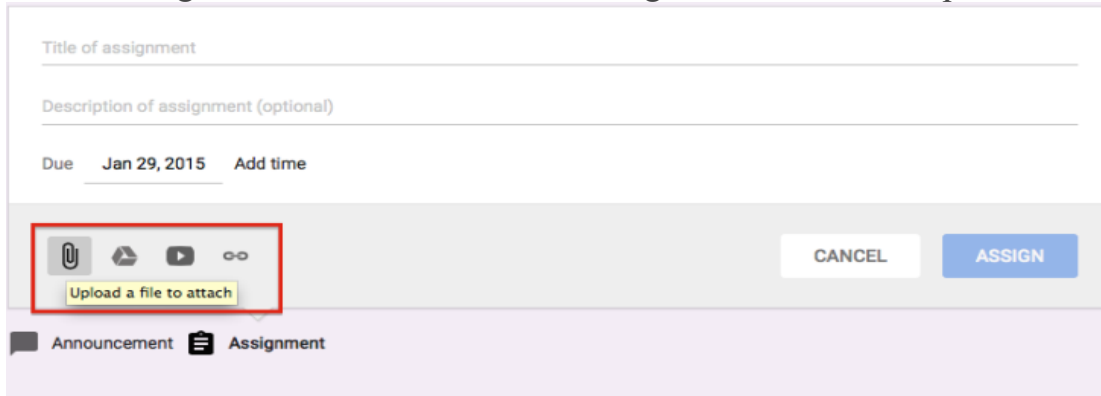


# Audio Upload:

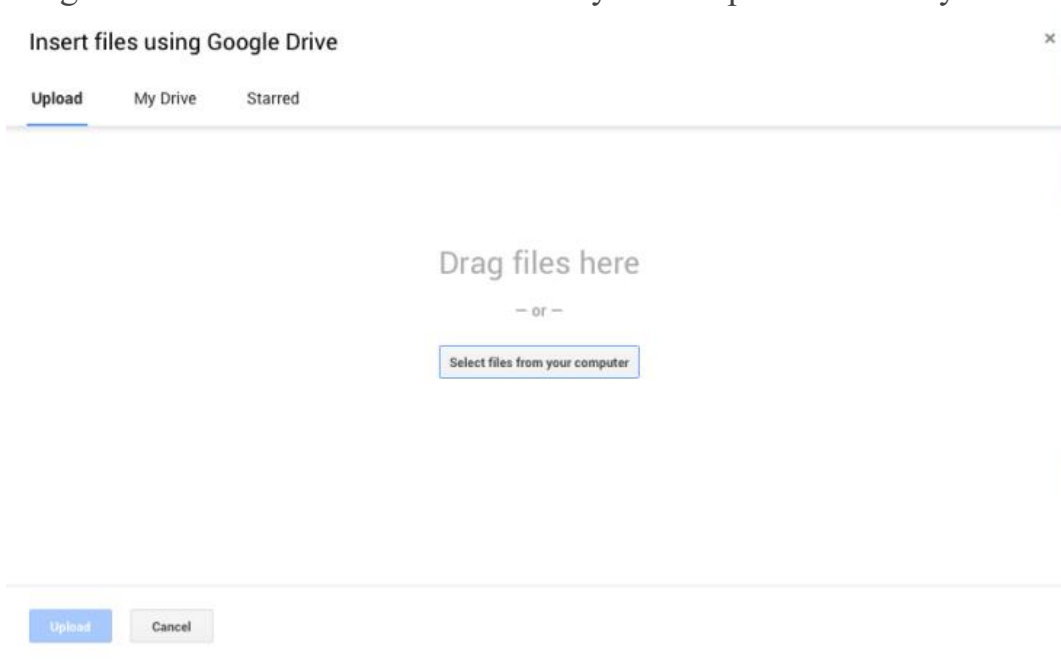
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1. Within Google Classroom, create a new assignment and “Click upload a file”



The screenshot shows the Google Classroom assignment creation interface. It includes a text input for the title, an optional description, and a due date set to Jan 29, 2015. At the bottom, there are icons for attaching files, a video, and a link. The 'Upload a file to attach' icon is highlighted with a red box, and a yellow tooltip with the text 'Upload a file to attach' is visible. To the right are 'CANCEL' and 'ASSIGN' buttons. At the bottom, there are radio buttons for 'Announcement' and 'Assignment'.

2. Drag the file into the window or browse your computer to select your “Audio File”

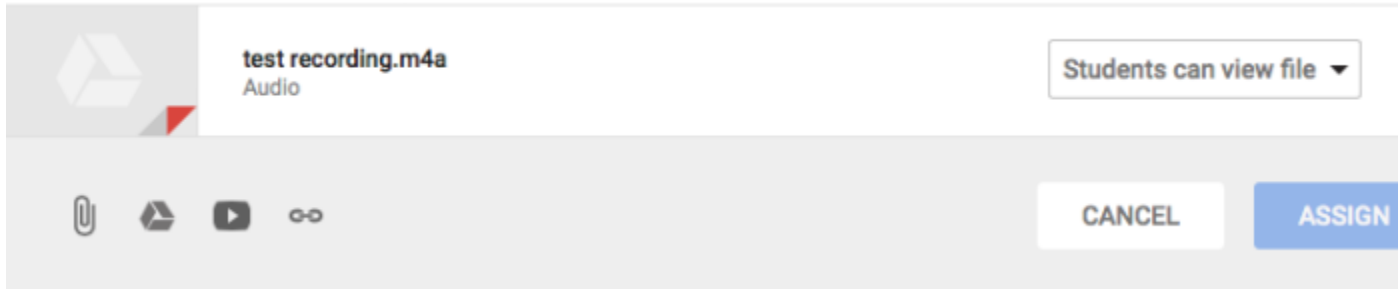


The screenshot shows the Google Drive file upload dialog. It has a title bar 'Insert files using Google Drive' and a close button. Below the title bar are tabs for 'Upload', 'My Drive', and 'Starred'. The main area contains the text 'Drag files here' and '- or -' followed by a button labeled 'Select files from your computer'. At the bottom, there are 'Upload' and 'Cancel' buttons.

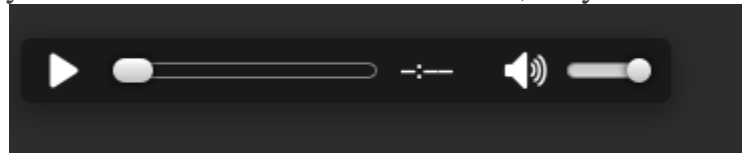
3. Click the “Upload” button.



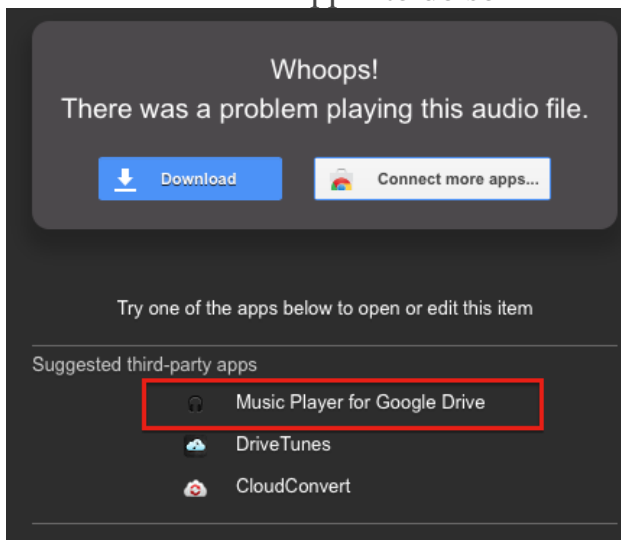
4. In Google Classroom you should see your Audio File



5. If you or your students click on the file name, they will see this screen:









6. When the “Play Button” is clicked, the user may be prompted with an option to select a method of playing the file. You have the option of downloading the audio file or playing it in the browser. If you want to play in the browser, you must first connect an “Audio App”- to do so select “Music Player for Google Drive”



7. You will be prompted to accept Google Permissions, Click “Accept”

↳ Music Player for Google Drive would like to:

-  Know who you are on Google 
-  View and manage Google Drive files that you have opened or created with this app 
-  Add itself to Google Drive 

By clicking Accept, you allow this app and Google to use your information in accordance with their respective terms of service and privacy policies. You can change this and other [Account Permissions](#) at any time.

8. The Audio file should be converted (this will not effect your original file)