

**WOODLAND STAR CHARTER SCHOOL
REGULAR MEETING OF THE CHARTER COUNCIL**

Monday December 16th, 2019 at 8:30am
Woodland Star Charter School (Main Hall)
17811 Arnold Dr, Sonoma, CA 95476

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Jamie Lloyd, the School’s Administrator, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.
 1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
 2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

If you cannot attend: Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

BOARD MEETING CODE OF CONDUCT <ul style="list-style-type: none">• Maintain open, respectful body language• Give your full listening attention• Stand in the other’s shoes• Use a normal tone of voice• Don’t interrupt• Use respectful language• Own your mistakes	<ul style="list-style-type: none">• Share the floor/air time• Take the high road• Monitor your inner thoughts• Give each other the benefit of the doubt• Don’t talk behind others’ backs• Express gratitude and appreciation
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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AGENDA

Procedural (6:30 pm)

A. CALL TO ORDER

Meeting called to order by Board President at: 8:41am_____

Verse and Welcome:

*Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Robert Stewart, Board President (Robert S) (HERE)
Brooke Sevenau, Vice President (Brooke S) (HERE)
Laela French, Secretary (Laela F) (HERE)
Katie Tomola, Board member (Katie T) (Here)
Robert Bucher, Board member (Robert B) (Here)
Aimee Landers Board member (Aimee L) (here)
Hilary Gruendle, Board member (Hilary G) (absent)

Present	Absent

C. DESIGNATE A TIMEKEEPER FOR MEETING: Katie

Consent Agenda Items – adjustment of agenda, as needed (6:35 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

1. Minutes from previous meetings:
2. November Warrants and Expenditures
3. Monday December 16th, 2019 at 8:30am

Staff Recommendation: Approve all consent agenda items

Action:	Motion to approve all consent agenda items	Ayes:	5
Motioned by:	Katie	Nays:	
Seconded by:	Aimee	Abstain:	

Notes on vote above:

Communications (6:45 pm)

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

B. READ OFFICIAL CORRESPONDENCE (if any):

Information Items - Reports and other items scheduled for information & discussion (7:15 pm)

- **Ed Foundation** – Jessica Dennen (10 min)
- **Business Manager** – Janis Lynne (10 min)
- **Admin** – Jamie (20 min)
 - School tours very successful.
 - Enrollment has gone down – 5 in 2nd grade, 2 from 4th gr. And 1 more. now at 251 and in Jan 255 total enrollment. We hit 260 but now shifted to 251.
 - Website – new work on website. ¾ way through on website work.
 - Need BIOS for Charter Council and photo – please send in.
 - PA meeting – gave transparent info on what happened recently FYI
- **Employee Benefits: PTO roll-over review** – Jamie and Janis (10 min)
- **WS Annual Report update** – Jamie (5 min)
- **Field trip protocol review** – Jamie (5 min)
- **Strategic Planning** – Robert/Jamie (5 min)
- **Faculty** – Rob B./Aimee (5 min)
- **Parent Association** – Brooke S. (5 min)
- **One Planet** – Aimee L. (5 min)

Items Scheduled for Action and Discussion

1. **Consider approval of: *First Interim Budget 2019-20***

Staff Recommendation: **Approve.**

Action:	Motion to approve First Interim Budget 2019-20	Ayes:	3
Motioned by:	Katie Tomola	Nays:	0
Seconded by:	Brooke Sevenau	Abstain:	3

Notes on vote above:

*Suggestions to spend surplus funds on

- 1) increase custodial cleaning esp classrooms;
- 2) Social Emotional Learning (9-15K) folded into the classrooms. Big discussion and should be next meeting agenda item.
- 3) Festival needs for the families and school in regard to One Planet, dinnerware, composting and cleaning infrastructure and perhaps a
- 4) Chrome books (8K) and Legal funds and Assistance teacher hours increase

2. **Consider approval of: *Request for Allowance of Attendance Due to Emergency Conditions (signatures needed)***

Staff Recommendation: **Approve.**

Action:	Motion to approve Request of Allowance of Attendance	Ayes:	3
Motioned by:	Robert Stewart	Nays:	0

Notes on vote above:

Recess to closed session

PUBLIC EMPLOYEE: Discipline/Dismissal/Release

Reconvene and ratify closed session decisions

Items for next meeting agenda:

1. Volunteer and Visitor Policy
2. School Sponsored Field Trips & Cultural Excursions Policy
- 3.

Items for a future meeting agenda:

1. Social Emotional Learning
2. Volunteer and Visitor policy
- 3.
- 4.
- 5.

Next regular meeting:

January 8, 2020 – *Happy New Year!*

Closing Verse:

“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”

Adjourn meeting at: