

**WOODLAND STAR CHARTER SCHOOL**  
**EMERGENCY MEETING OF THE CHARTER COUNCIL**

Friday March 13, 2020 at 3:00pm  
Woodland Star Charter School (Main Hall)  
17811 Arnold Dr, Sonoma, CA 95476

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

**PUBLIC COMMENT GUIDELINES:**

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Jamie Lloyd, the School’s Administrator, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.
  1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.
  2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

*If you cannot attend:* Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

<b>BOARD MEETING CODE OF CONDUCT</b> <ul style="list-style-type: none"><li>· Maintain open, respectful body language</li><li>· Give your full listening attention</li><li>· Stand in the other’s shoes</li><li>· Use a normal tone of voice</li><li>· Don’t interrupt</li><li>· Use respectful language</li><li>· Own your mistakes</li></ul>	<ul style="list-style-type: none"><li>· Share the floor/air time</li><li>· Take the high road</li><li>· Monitor your inner thoughts</li><li>· Give each other the benefit of the doubt</li><li>· Don’t talk behind others’ backs</li><li>· Express gratitude and appreciation</li></ul>
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

**WOODLAND STAR CHARTER SCHOOL  
EMERGENCY MEETING OF THE CHARTER COUNCIL**

Friday March 13, 2020 at 3:30pm  
 Woodland Star Charter School (Main Hall)  
 17811 Arnold Dr, Sonoma, CA 95476

**AGENDA**

**Procedural (3:00 pm)**

A. CALL TO ORDER

Meeting called to order by Board President at: 2:50 PM

Verse and Welcome:

*Imbue thyself with the power of imagination.  
 Have courage for the truth.  
 Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

**Robert Stewart**, Board President (Robert S)  
**Brooke Sevenau**, Vice President (Brooke S)  
**Laela French**, Secretary (Laela F)  
**Katie Tomola**, Board member (Katie T)  
**Robert Bucher**, Board member (Robert B)  
**Aimee Landers** Board member (Aimee L)  
**Hilary Gruendle**, Board member (Hilary G)

Present	Absent
X	
X	
X	
X	
X	
X	
X	

C. DESIGNATE A TIMEKEEPER FOR MEETING: Katie Tomola

**Consent Agenda Items – adjustment of agenda, as needed (3:01 pm)**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- Emergency Agenda: Friday, March 13<sup>th</sup>, 2020

Staff Recommendation: **Approve all consent agenda items**

Action:		Ayes:	7
Motioned by:	Brooke	Nays:	0
Seconded by:	Hilary	Abstain:	

Notes on vote above:

**Communications (3:02 pm)**

- PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President.

Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: The Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

1. READ OFFICIAL CORRESPONDENCE (if any):

**Information Items - Reports and other items scheduled for information & discussion (3:03 pm)**

- Admin Report

**Items Scheduled for Action and Discussion**

1. Consider approval of: Resolution Calendar Change – Spring Break to **March 16-20, 2020<sup>th</sup>**

Staff Recommendation: **Approve.**

Action:	Motion to approve the change in Spring break to week of March 16	Ayes:	7
Motioned by:	Robert Stewart	Nays:	0
Seconded by:	Hillary Grundle	Abstain:	0

Notes on vote above:

- Credo High School and Sebastopol Schools moved Spring Break to next week March 17
- Survey community about availability for remote learning if we need a second week or more for “closed school / remote learning” – which is HIGHLY likely given the situation
- How to roll out grade school protocols for remote learning
- 90 Chromebooks can be leant out to families in need only
- Next week March 17 is “vacation” time for kids
- Prepping teachers for REMOTE learning via Google / Zoom

2. Consider approval of: Resolution Emergency Actions by Administrator

Staff Recommendation: **Approve.**

Action:	Motion to approve emergency resolution actions for the duration of the Emergency of the State of California and Sonoma County Declaration of Emergency; with the added note in Item 1 that a person can be cleared to return with a Doctor’s approval; with the added note for Item 3	Ayes:	
Motioned by:	Robert Stewart	Nays:	
Seconded by:	<b>TABLED MID WAY THROUGH</b>	Abstain:	

Notes on vote above:

- Gives the administrator the power to act without consultation in 4 areas: 1) excluding sick students and staff 2) provide alternate methods of education for students on quarantine 3) provide compensation to staff excluded to staff due to closure or quarantine 4: close the school due to presence of or threat of COVID-19
- Amy questions time frame of the above emergency measures – none mentioned in the measure. Can we add a time frame or end date or \_\_\_?
- Laela asks if we can align this measure timing with the CA State of Emergency – is there an end date to that? Or other known time frame tied to COVID-19 emergency measures such as Federal? School year timeline?
- Laela comments ok for me to vote now as it gives Jaime the power to act as needed now and we can vote later to rescind this act when the crisis has fully resolved/ended.
- Hillary asks for aftercare and financing and paying aftercare provider
- Amy – clarifying that she wants to limit the power of how long a student or teacher would be excluded - but comments pointed to a Doctor’s note stating an all clear for any said student/teacher would suffice as when they can re-enter.

- Suggestion / question: If Jaimie gets COVID-19, then the administrator role falls to Charter Council Board President, Robert Stewart.

**Reconvene and ratify closed session decisions**

**Items for next meeting agenda:**

- **REVISIT approval of: Resolution Emergency Actions by Administrator with Measure 3 questions about aftercare addressed**
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- WSCS Calendar 2020/21 Approval

**Next regular meeting:**

March 18<sup>th</sup>, 2020

**Closing Verse:**

*“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”*

**Adjourn meeting at:**