

**WOODLAND STAR CHARTER SCHOOL
REGULAR MEETING OF THE CHARTER COUNCIL**

Wednesday September 11th, 2019 at 6:30pm
Woodland Star Charter School (Main Hall)
17811 Arnold Dr, Sonoma, CA 95476

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Jamie Lloyd, the School’s Administrator, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

If you cannot attend: Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

<p>BOARD MEETING CODE OF CONDUCT</p> <ul style="list-style-type: none"> · Maintain open, respectful body language · Give your full listening attention · Stand in the other’s shoes · Use a normal tone of voice · Don’t interrupt · Use respectful language · Own your mistakes 	<ul style="list-style-type: none"> · Share the floor/air time · Take the high road · Monitor your inner thoughts · Give each other the benefit of the doubt · Don’t talk behind others’ backs · Express gratitude and appreciation
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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AGENDA

Procedural (6:30 pm)

A. CALL TO ORDER
Meeting called to order by Board President at: _____

Verse and Welcome:

*Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.*

B. ROLL CALL

Robert Stewart, Board President (Robert S)
Brooke Sevenau, Vice President (Brooke S)
Laela French, Secretary (Laela F)
Katie Tomola, Board member (Katie T)
Robert Bucher, Board member (Robert B)
Aimee Landers, Board member (Aimee L)
Jim Thomas, Board member (Jim T)
Hilary Gruendle, Board member (Hilary G)

Present	Absent
x	
x	
	x
x	
x	
x	
x	
x	

C. DESIGNATE A TIMEKEEPER FOR MEETING: _____ Aimee

D. ADJUSTMENT OF AGENDA (if any)

Consent Agenda Items (6:35 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- A. **MINUTES** FROM previous meeting dates August 21st, 2019 REGULAR MEETING
- B. August **WARRANTS AND EXPENDITURES**
- C. Wednesday September 11th, 2019 **AGENDA**
- D. **Unaudited Actuals (Added)**

Staff Recommendation: **Approve all consent agenda items**

Action:		Ayes:	7
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Motioned by:	Robert Stewart	Nays:	0
Seconded by:	Katie Tomola	Abstain:	0

Notes on vote above:

Communications (6:40 pm)

A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

B. READ OFFICIAL CORRESPONDENCE (if any):

No public comment

Information Items - Reports and other items scheduled for information & discussion (6:45 pm)

1. Reports

- Ed Foundation Report - 10 min (Rachel Jones)
 - *No report*
- Business Manager – 5 min (Janis)
- Unaudited Actuals 2018-19 – 10min (Janis)
 - *Have comfortable reserves*
 - *Should have enough to cover 3 months of salary + Special Ed*
 - *Will come up with a goal for reserves*
- Board Development – 10min (Robert & Jamie)
 - *New binder given to all members*
 - *Includes important documents but will add more later*
- Admin – 10 min (Jamie)
 - *Met with Alyssa Roner who will redesign website; update will be in stages with goal to be complete by 12/1/19*
 - *Draft website will be shown to a few people: Admin- Jamie, Sheryl Elshout-(Communications & Outreach), Robert Stewart (Charter Council President)*
 - *Jamie updated the Parent Handbook; different from the Parent Workbook*
 - *Prop 39 – We spent remainder of funds; damage found to solar panels and will need to be evaluated*
- Harvest Feast Review – 5 min (Robert)
 - *Spent approx \$310*
 - *Last minute scramble; need to plan better; possibly plan at registration day*
 - *Community longing for more activities for children*
- Policy Check List Review - 2 min (Jamie)
 - *Jamie Lloyd and Robert Stewart will go through the check list every month to ensure our school is compliant and current*
- Environmental School Closure Policy – 5min (Jamie)
 - *Lots of variables to consider when closing school; for some students better to be at school*
 - *Closing school is hard for working parents*
- Homeless Policy - 5 min (Jamie)
 - *Required to have a policy*
 - *Certain rights based on homelessness; priority on list*

- Attendance Policy 10 min (Jamie)
 - Question came up about how our school is funded compared to Sonoma Valley Unified
 - Do charter schools get funded differently than district schools?
- Strategic Planning – 10 min (Robert and Jamie)
 - Parent Association has been notified
 - Staff has it planned for a future meeting to discuss
 - Sub-committee needed to discuss strategic plan for this year
 - Board goal – update to all policies (part of board development)
- Faculty Report - 5 min (Rob. B/Sallie)
 - Staff talking about form of the meeting
 - Rob Bucher and Sallie Romer asked by staff to create a proposal that balances business with pedagogy
 - Probably keep format where business discussed first then discuss child studies
- Parent Association - 5 min (Brooke)
 - Kristi Kelly, Brooke Sevenau, and Kati DeGuillio getting together to discuss Sprites Night
 - Raffle baskets will happen again this year
 - More photos needed for newsletter
 - PA meetings are first Tuesdays of month at 8:30am

Items Scheduled For Action and Discussion

Consider approval of: Education For Homeless Children And Youth Policy

Staff Recommendation: **Approve.**

Action:		Ayes:	7
Motioned by:	Robert Stewart	Nays:	0
Seconded by:	Brooke Sevenau	Abstain:	

Notes on vote above:

Consider approval of: Attendance Policy

Staff Recommendation: **Approve.**

Action:		Ayes:	7
Motioned by:	Aimee Landers	Nays:	0
Seconded by:	Hilary Gruendle	Abstain:	

Notes on vote above:

Consider approval of: Environmental Emergency School Closure decision Policy and Protocol

Staff Recommendation: **Approve.**

Action:		Ayes:	7
Motioned by:	Hilary Gruendle	Nays:	0
Seconded by:	Brooke Sevenau	Abstain:	

Notes on vote above:

• Recess to closed session (8:45 pm)

Board to consider and/or take action on any of the following:

1. **Legal, Hiring and Personnel Matters** with respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:
2. **PUBLIC EMPLOYEE EVALUATION:**

3. PUBLIC EMPLOYEE EMPLOYMENT/HIRING:

• Reconvene and ratify closed session decisions

- Decision- Approved sub rate of \$180/day + travel expenses not to exceed \$250
- 7 board members ratified decision

• Items for next meeting agenda:

NEXT REGULAR MEETING:

• Items for future agenda:

- Prop 39 – Solar Panels Damaged
- One Planet Report
- Reserve Amount Goal
- Disability/ sick days/ maternity policy

• Closing Verse:

“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”

• Adjourn meeting at: _____ 9:32pm _____