

**WOODLAND STAR CHARTER SCHOOL
REGULAR MEETING OF THE CHARTER COUNCIL**

Wednesday August 21st, 2019 at 6:30pm
Woodland Star Charter School (Main Hall)
17811 Arnold Dr, Sonoma, CA 95476

Woodland Star Charter School welcomes your participation at the School’s Charter Council (Board of Director) meetings. The purpose of a public meeting is to conduct the affairs of the school in public. We are pleased that you are in attendance and hope that you will attend these meetings often.

PUBLIC COMMENT GUIDELINES:

- This meeting will be conducted in accordance with the Brown Act, Government Code Section 54950 et seq.
- This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, please contact Jamie Lloyd, the School’s Administrator, at 707-996-3849 at least three business days before the meeting date.
- Agendas and informational packets are available to members of the public. These are also posted online at: <http://www.woodlandstarschool.org/charter-council-documents>
- **PUBLIC COMMENT INSTRUCTIONS:** The public may comment at board meetings. If you wish to speak, please fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record.

1. Items not on the agenda: Each speaker may speak for up to three minutes, with fifteen minutes total allotted for public comment on non-agenda items. Note that the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

2. Items on the agenda: Before the Board begins its consideration of an agenda item, interested public will have the opportunity to comment on that particular item. Each speaker may speak for up to three minutes with thirty minutes total allotted for public comment on each agenda item. Note: once the Board begins its discussion, the item is closed for public comment unless the Board re-opens public comment.

If you cannot attend: Please submit your public comments in written form to any Charter Council member, or to the Charter Council mailbox in the main office, and your comments will be read during public comment by a council member. Please, no anonymous comments.

<p>BOARD MEETING CODE OF CONDUCT</p> <ul style="list-style-type: none"> · Maintain open, respectful body language · Give your full listening attention · Stand in the other’s shoes · Use a normal tone of voice · Don’t interrupt · Use respectful language · Own your mistakes 	<ul style="list-style-type: none"> · Share the floor/air time · Take the high road · Monitor your inner thoughts · Give each other the benefit of the doubt · Don’t talk behind others’ backs · Express gratitude and appreciation
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Agendas are available to the public at the meetings, or online: <http://www.woodlandstarschool.org/charter-council-documents>. The agendas are posted online and at school 72 hours before every regular meeting. All meetings are conducted in accordance with the Brown Act, Governance Code Section 54950 et seq.

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AGENDA

Procedural (6:30 pm)

- A. CALL TO ORDER
Meeting called to order by Board President at: 6:33pm

Verse and Welcome:

*Imbue thyself with the power of imagination.
Have courage for the truth.
Sharpen thy feeling for responsibility of soul.*

- B. ROLL CALL

Robert Stewart, Board President (Robert S)
Brooke Sevenau, Vice President (Brooke S)
Laela French, Secretary (Laela F)
Katie Tomola, Board member (Katie T)
Robert Bucher, Board member (Robert B)
Aimee Landers, Board member (Aimee L)
Jim Thomas, Board member (Jim T)
Hillary Grundle (Hillary S) voted onto CC

Present	Absent
X	
	X
X	
X	
X	
X	
X	
X	

- C. DESIGNATE A TIMEKEEPER FOR MEETING: Aimee Landers
- D. ADJUSTMENT OF AGENDA (if any)

Consent Agenda Items (6:35 pm)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board voting on them.

- A. **MINUTES** FROM previous meeting dates June 12, 2019 REGULAR MEETING
- B. June and July **WARRANTS AND EXPENDITURES**
- C. Wednesday August 21, 2019 **AGENDA**

Staff Recommendation: **Approve all consent agenda items**

Action:		Ayes:	8
Motioned by:	Katie Tomola	Nays:	0
Seconded by:	Jim Thomas	Abstain:	

Notes on vote above:

Communications (6:40 pm)

- A. PUBLIC COMMENT (If a member of the public plans to speak during this time, please be sure to read the meeting guidelines on page 1 and fill out a “Request to Speak” form and hand it to the Board President. Your name will be called when it is your turn to speak. Bear in mind that your comments become part of the public record. Note: the Board cannot discuss items that are not on the agenda and will therefore not respond substantively to comments addressing such items.

READ OFFICIAL CORRESPONDENCE (if any):

- *Robert read a letter from Jessica Strachan, WSCS parent, who was advocating for monies to upgrade and improve the room.*

B.

Information Items - Reports and other items scheduled for information & discussion (6:45 pm)

1. Reports

- Ed Foundation Report – Jessica Dennen (10 min)
 - *Moved this agenda item before public comment.*
 - *New member of the Ed Foundation.*
 - *Last year family giving hit 66% participation. Goal is 100%*
 - *Charter council and all councils at tschool – members should be giving as a sign of solidarity and commitment*
- Charter Council Board Seat Approval (5 min)
- Charter Council By Laws – 5min (Robert)
 - *Robert, Laela and Katie are on committee to assemble a Charter Binder model with relevant documents including by laws, calendar, etc.*
- Brown Act Overview – 5 min (Jamie and Robert)
 - *Jamie reviews the guidelines of the Brown Act that the CC must follow. Definition of a meeting. E.G. --When we gather outside official meeting – we cant talk about agenda items.*
 - *What is a closed session, what is not a closed session? We need to understand the rules better.*
- Form 700 (Jamie) 5 min (Jamie)
 - *Charter members filled out Form 700 and Schedule C as needed*
- Business Manager – 5 min (Janis)
 - *Tabled to the Sept meeting*
- Admin - 15 min (Jamie)
 - *Training for faculty on restorative justice, funds still available for additional training. This was only a partial training.*
 - *School registration and work day – 103 families attended. Fantastic attendance!! Lots of helpers and great energy*
 - *Air quality guidance and template for schools on when to close due to wildfire smoke. Small packet including guidelines and air quality activity recommendation. In short, how schools can protect student healthy during poor air quality. Jaimie will be talking to Sonoma Valley school district to understand their policies and thinking about closure etc.*
 - *Enrollment = 258 students. In flux at this early start date. 29 expected at First Grade – 26 students enrolled. Budget is based on 251 students attending.*
 - *Jog A Thon – estimated funds to raise and how it will fulfill class field trips.*
 - *School website – 10K set aside to upgrade school website. Contractor hired and ready to start the rebuild.*
 - *Bathrooms – deep cleans! Now extra cleaning on Friday and Mondays for bathrooms.*

- 2017 Fund a Need shade project – nearly completed! Armando built a masonry wall and turned a stump into a throne.
- Grant received last year – Retooling what we are going to do with music. Hired a rhythm teacher – Marc Escalera – 5 to 8 th grade will get two periods of Rhythm. No music elective. Future goals = afterschool programs to provide music. Guitar, strings, Indian dance, and a 5K scholarship fund for those in need.
- Annual report given to district coming in Fall (mid October). Details coming.
- Attendance Policy 10 min (Jamie)
 - Draft policy for Attendance from a charter law firm.
 - Needs slight revising but is a good draft.
 - Rob, Aimee and Jaimie will edit and bring revisions for next meeting agenda.
- Meal Program Update - 5 min. (Jamie)
 - WSCS started providing lunches/meals to students. Provided 26 meals thus far.
 - Can't tell which students are getting free vs. paid meals so no stigma
- Strategic Planning – 10 min (Robert and Jamie)
 - Normally we do this in January but that feels late. So let's start talking now...
 - Last year goals – we hit all the targets except #4 Board Development.
 - LCAP Goals – we should align CC goals with LCAP goals.
 - 1 – Attendance up by 20%
 - 2 - Waldorf inspired curriculum aligned with Common Core
 - 3- Sustain a safe learning environment for all
 - Robert proposed to have CC study a little of Steiner writings – to go back to the roots. He will look for a excerpt for the board to read review.
 - Board retreat – add Steiner readings + art + movement. Laela offered the Skywalker Summit option again.
 - Strategic goals to go to Parent + Faculty for them to start rewriting the 2019-20 goals.
- Harvest Feast – 10 min (Robert)
 - It's --This Friday. Hillary got the food and salad. Still need Butter + Dressing.
 - Laela and Katie cooking pasta at Laela's house. Everyone except Jim and Brooke at school on Friday at 4pm to help cook and serve.
- Faculty Report - 5 min (Rob. B)
 - Robert sharing the story of the classrooms being set up and how the decision to go to flat paint versus lazuring –lazuring makes the rooms feel open and expanding.
 - Bathrooms – how the boys would pee in the corner of the bathroom. How to address this issue – and correct it so the bathrooms stay clean and the kids respect it.
- Parent Association - 5 min (Brooke)
 - No report this month

Items Scheduled For Action and Discussion

Consider approval of: Attendance Policy

Staff Recommendation: **Approve.**

Action:		Ayes:	
Motioned by:		Nays:	
Seconded by:		Abstain:	

Notes on vote above: DID NOT VOTE, needs revision

Consider approval of: Environmental Emergency School Closure decision Policy and Protocol

Staff Recommendation: **Approve.**

Action:		Ayes:	8
Motioned by:	Katie Tomola	Nays:	0
Seconded by:	Laela French	Abstain:	

Notes on vote above:

Consider approval of: Hilary Gruendle for appointed seat – 1 year term--**APPROVED**

Staff Recommendation: **Approve.**

Action:		Ayes:	8
Motioned by:		Nays:	0
Seconded by:		Abstain:	

Notes on vote above:

• Recess to closed session (8:45 pm)

Board to consider and/or take action on any of the following:

1. **Legal, Hiring and Personnel Matters** with respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:
2. **PUBLIC EMPLOYEE EVALUATION:**
3. **PUBLIC EMPLOYEE EMPLOYMENT/HIRING:**

• Reconvene and ratify closed session decisions

• Items for next meeting agenda:

NEXT REGULAR MEETING:

- Janice business and EOY Financials
- Attendance policy review
-

• Items for future agenda:

- Board retreat planning
- New binders for board members -

• Closing Verse:

“A healthy social life is found, when, in each individual, the whole community finds its reflection, and when, in the community, the virtue of each one is living.”

• Adjourn meeting at: 8:36 pm